

THE 17 SECOND AFRICA HIGHER EDUCATION CENTRES OF EXCELLENCE FOR DEVELOPMENT IMPACT (ACE-IMPACT) PROJECTS

FINAL 2024 PROCUREMENT AUDIT REPORT



AFRICA CENTRE OF EXCELLENCE IN OILFIELD CHEMICALS RESEARCH (CEFOR)

UNIVERSITY OF PORT HARCOURT, RIVERS STATE

SUBMITTED BY

COSSET CONSULTANTS

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FEBRUARY 2025



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ABBREVIATIONS AND ACRONYMS

ACE Africa Centre of Excellence.

ACE - IMPACT Africa Centre of Excellence for Development Impact.

CEFOR Centre of Excellence for Oil Field Chemical Research.

CL Centre Leader.

CQS Consultant Qualification Selection.

DC Direct contract.

FGN Federal Government of Nigeria.

FME Federal Ministry of Education.

GPN General Procurement Notice.

IC Individual Consultant.

ICB International Competitive Bidding.

IDA International Development Association.

IS International Shopping.

LCS Least Cost Selection.

LIB Limited International Bidding.

M&E Monitoring and Evaluation.

NAPCU National ACE Project Coordination Unit.

NCB National Competitive Bidding.

NGN Nigerian Naira.

NPM National Procurement Manual.

NS National Shopping.

NUC National Universities Commission.

NUS National University System.

PAD Project Appraisal Document.

PIU Project Implementation Unit.

PM Procurement Manual
PPA Public Procurement Act

QCBS Quality and Cost Based Selection

RFP Request for Proposal

SBD Standard Bidding Document
SPN Specific Procurement Notice

SSS Single Source Selection

STEM Science, Technology, Engineering and Mathematics.

TA Technical Assistance
TOR Terms of Reference

UNIPORT University of Port Harcourt

USD United States Dollar VFM Value for Money

WB World Bank



SECTION 1 - EXECUTIVE SUMMARY



1.1 General

The National Universities Commission (NUC) appointed Cosset Consultants as consultants to a carry out the Procurement Process Audit of the Africa Centre of Excellence in Oilfield Chemicals Research (CEFOR) of the University of Port Harcourt (UNIPORT): one of the 17 Second Africa Higher Education Centres of Excellence for Development Impact (Ace-Impact) Projects.

1.2 Aim

The primary aim and objective of this Procurement Process Audit is to review the procurement, contracting and implementation processes and determine the extent to which laws guiding the procurement activities are complied with; and confirm their consistency with the ACE-Impact institutional guidelines and the World Bank general guiding principles. This audit also helps to identify non-compliances and deficiencies in the procurement activities and proffer appropriate corrective measures.

1.3 Methodology and Review Procedure

1.3.1 Methodology

The methodology and approach adopted for this post review are in three phases: (i) Inception activities (ii) Field works/activities (iii) Preparation and presentation of audit reports.

Generally, these phases included the determination of scope of assignment and selection of contracts to review. The study and evaluation of the Project/Contract files and other documents. Interactive meetings with the procurement staff. Data collection and analysis; physical site inspections; and the preparation of inception, draft and final procurement audit reports.

Data collection at the ACE-CEFOR was carried out with the use of checklists. Appendix II.

1.3.2 Review Procedure

The audit procurement procedure used at ACE-CEFOR is based on the institutional guidelines and it also considered section 15(1)a & b of the PPA



2007 Act as amended, as well as the levels of compliances with the general procurement principles.

1.4 General Procurement

- 1. ACE-CEFOR procured nineteen (19) contracts in 2024. All the contracts were goods and they were procured using the Request for Quotation (RFQ) method.
- 2. The appropriate procurement methods to use for every contract based on the threshold were also stated; alongside the methods used by the Centre. Appendix 1.

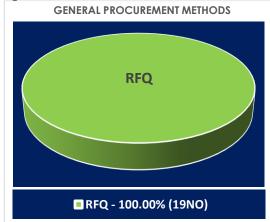
Table 1

	VALUES OF GENERAL PROCUREMENT METHODS AND TYPES (AMOUNT/%)						
	METHOD				TYPE		
No	Method	Total Method Procured (N)	% of Procured Method	Туре	Total Type Procured (N)	% of Procured Type	
1	RFQ	203,033,779.39	100.00	GOODS	203,033,779.39	100.00	
2	TOTAL	203,033,779.39	100.00%	TOTAL	203,033,779.39	100.00%	

1.4.1 General Procurement Methods

Request for Quotation was the method used to procure all the contracts in 2024 as shown on figure 1. Table 1 above shows the values of the procurement methods.

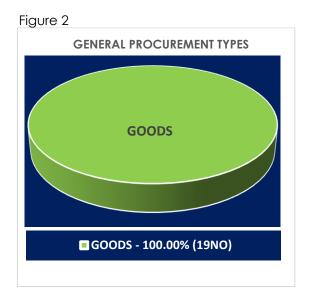
Figure 1





1.4.2 General Procurement Types

All the procured items were goods. Table 1 above shows the value representation of the procurement types



1.4.3 Sample Size

The total procurement by CEFOR in 2024 was nineteen (19) contracts. The sample size of 31.60% is made up of six (6) contracts. All the contracts were procured by using RFQ. All the sampled contracts were goods as well. Tables 3 & 4.

NCB Total **RFQ** SH **CONTRACTS Post Review Post Review Post Review Post Review** Reviewed 6 0 0 6 out of out of out of out of **Population** 19

TABLE 3 – FORM 3 - SELECTION OF REVIEW SAMPLE METHODS

TABLE 4 – FORM 3 - SELECTION OF REVIEW SAMPLE TYPES

	Goods	Works	Services	Total
CONTRACTS	Post Review	Post Review	Post Review	Post Review
Reviewed	6	0	0	6
	out of	out of	out of	out of
Population	19	0	0	19



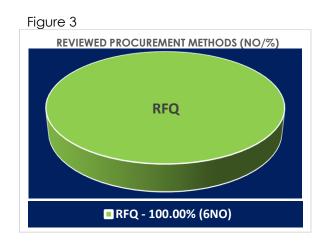
Table 2

	PROCURED/SAMPLE VALUES OF METHODS AND TYPES (AMOUNT/%)							
	METHOD TYPE							
No	Method	Total Method Procured (N)	Reviewed Sample Method (N)	Review Sample (%)	Туре	Total Type Procured (N)	Reviewed Sample Type (N)	Review Sample (%)
1	RFQ	203,033,779.39	75,048,330.00	37.00	GOODS	203,033,779.39	75,048,330.00	37.00
4	TOTAL	203,033,779.39	38,117,156.50	37.00%	TOTAL	203,033,779.39	38,117,156.50	37.00%

NOTE: REVIEW SAMPLE SHOULD BE A PERCENTAGE OF REVIEWED CONTRACTS AND NOT TOTAL PROCUREMENT.

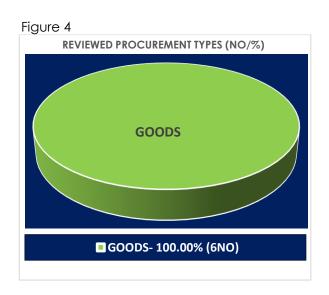
1.4.3.1 Sample Method

The RFQ was used to procure all the sampled procurements. Figure 3



1.4.3.2 Sample Type

The sampled procurement types were all goods. Figure 4.





1.5 Findings

- 1. The Centre used the University's procurement guideline and the Public Procurement Act (2007) as amended in her procurement activities.
- 2. Most vendors invited to submit quotations are those that have long standing relationship with the University.
- 3. CEFOR presented a list of nineteen (19) items procured in 2024.
- 4. The procured items are in the procurement plan.
- 5. Standard Bidding Documents (SBD) were used for the contracts.
- 6. Requests issued to the vendors for the quotations were standardized information sent to every bidder for each specific contract.
- 7. Contract agreements were signed for each contract.
- 8. The Centre has qualified procurement staff with requisite experience.
- 9. The suppliers and contractors used by the Centre complied with the mandatory requirements. The database of these vendors is domiciled at the University's central procurement Department.
- 10. The average number of bids received or invited for each of the lots was three (3).
- 11. Withholding Taxes (WHT) and Value Added Taxes (VAT) were deducted and remitted to the relevant tax authorities.
- 12. Thresholds were observed and contracts were presented and approved by the appropriate approval authority.
- 13. Visits to the site for the physical inspection of some procured items indicated that good quality workmanship and materials were used.

1.6 Exit Meeting

The exit meeting with the Centre staff was held and the few minor issues were discussed. Appendix iv.

1.7. Infractions

CEFOR incurred no infractions in her 2024 procurement activities. Appendix iv. The following is where the explanations was not satisfactory.

1.8 Procurement Process and Activities Assessment

The team considered the performance of the general procurement processes and activities at CEFOR to determine the level of exposure to perceived infractions and inconsistencies. The procurement activities were categorized into low, fair and good, with percentages ranges of 0-39.99%, 40-59.99% and 60-100% respectively.

Generally, the ACE-CEFOR is adjudged to have achieved an aggregate "MEDIUM" procurement risk grading and a "GOOD" procurement efficiency/performance grade.

1.9. Rating and Classification

The audit review opinion is classified and rated as shown on table 5 below Table 5:

S/NO	GRADING (%)	CLASS	OPINION
1	75 - 100	Good	Satisfactory
2	50 – 74.99	Fair	Need Improvement
3	0 – 49.99	Poor	Unsatisfactory

1.10 Audit Opinion

The ACE-Impact procurement activities of the CEFOR, University of Port Harcourt NEEDS IMPROVEMENT with a score of seventy-four percent (74%).

The opinion is based on the activities shown in table 6. It considered the effects and the levels of compliances of these activities to the Public Procurement Act 2007 and the WB general procurement principles.

Table 6: Performance and Compliant Grading

S/NO	ACTIVITY	BASIS	COMPLIANCE GRADE
1	Preparation of Procurement Plan	Based on WB Guideline	Fair
2	Advertisements	Based on Institutional guideline and the PPA requirements	Fair
3	Procurement Method	Based on Institutional guideline and the PPA requirements.	Good
4	Bidding Processes	Based on Institutional guideline and the PPA requirements.	Good
5	Bid Evaluation & Reporting	Adherence to criteria	Fair
6	Contract Award	Meeting awards requirements	Fair
7	Documentations	Quality, filing, ease of retrieval and assessment	Good
8	Competition and Equal opportunity	Based on WB Guideline	Good
9	Value for money (VFM)	Based on the PPA 2007 and WB requirements	Good
10	Transparency	Based on WB Guideline	Fair
11	Economy	Based on Institutional guideline and the PPA 2007 and WB requirements	Fair
12	Efficiency	Based on the PPA 2007 and WB requirements	Good
13	Contract Implementation, Monitoring and Evaluation	Based on Institutional guideline and the PPA requirements	Good

1.11 Recommendations

- 1. Selection for RFQ should not be based on the list of those vendors that have been doing business with the University.
- 2. All Contracts should be placed on the University/Centre notice board and websites.





- 3. It is advised that all documents relating to the centre's activities be domiciled with the Centre. This is to allow seamless retrieval and provision of documents and information as at when required.
- 4. Procurement training for staff of the Centre is still advised. It enhances general understanding of procurement practices and improves quality deliveries.



QS. Okoye N. Ifeanacho *FNIQS* (Team Leader)
February 11, 2025







SECTION 2 – INTRODUCTION



2.1 BACKGROUND

Due to the need to promote regional specialization amongst Universities in the West and Central Africa sub-region within disciplines that address common regional challenges, the Africa Center of Excellence (ACE) Project aims at strengthening the capacities of these Universities to enable them deliver high quality training and applied research.

1. Africa Centre of Excellence (ACE 1) Project

The Africa Centre of Excellence (ACE 1) project was instituted in 2013 by the Governments of Nigeria, Ghana, Benin Republic, Togo, Burkina Faso, Cameroun and Senegal with support from the World Bank.

The Federal Government of Nigeria (FGN) entered into a credit agreement (Credit Number 5415-NG) after securing US\$70.0 million with the International Development Agency (IDA) of the World Bank (WB) to finance the ACEs project in 10 Nigerian Universities.

2. The Second Africa Higher Education Centras of Excellence for Development Impact (ACE- Impact) Project

The Second Africa Higher Education Centras of Excellence for Development Impact (ACE-Impact) Project resulted from the successes achieved with the ACE 1. ACE-Impact project has 43 Centres in the sub-region, with 17 of them being run by Nigeria Universities.

ACE-Impact project (Credit Number 6510-NG) was designed to inject \$115 million to the Nigeria University System (NUS).

2.2. AFRICA CENTER OF EXCELLENCE IN OILFIELD CHEMICALS RESEARCH (ACE-CEFOR)

One of the main components of oil exploration are the chemicals used in the drilling for well completion and production to achieve optimum oil and gas recovery. Presently, some of these chemicals are imported for petroleum exploration when there are abundant mineral resources that are locally available in Nigeria and other African countries that can be processed to obtain them.

ACE-CEFOR objective is to promote regional specialization amongst participating universities in the West and Central Africa sub-region within disciplines that address common regional challenges. It aims at strengthening the capacities of the





participating Universities to enable them deliver high quality training and applied research, and 'to develop the Nigerian oil and gas (in particular) and those of other African countries (in general) where oil and gas have been discovered'.

University of Port Harcourt.

The Africa Center of Excellence in Oilfield Chemicals Research (ACE-CEFOR), University of Port Harcourt, Rivers State, Nigeria is one of the 10 Nigerian Universities under ACE1 projects. It is also one of the 17 Nigerian Universities that are benefitting from the ACE-Impact project.

The ACE-CEFOR objective is to promote regional specialization amongst participating universities in the West and Central Africa sub-region within disciplines that address common regional challenges aimed at strengthening the capacities of the participating Universities to enable them deliver high quality training and applied research.

2.3 NATIONAL UNIVERSITIES COMMISSION (NUC)

The National Universities Commission (NUC) of Nigeria is a parastatal under the Federal Ministry of Education (FME). It was established in 1962 as an advisory agency in the Cabinet Office and became a statutory body in 1974. NUC is a regulatory agency acting as a catalyst for positive change and innovation for the delivery of quality University education in Nigeria.

The **NUC** aims to: achieve a stable and crisis-free University System; upgrade and maintain physical facilities in the Nigerian University System for delivery of quality university education and match university graduate output with national manpower needs; work with Nigerian Universities to achieve full accreditation status for at least 80% of the academic programmes; foster partnership between the Nigerian University System and the private sector.

The National Coordination of the ACE projects is domiciled at the National Universities Commission (NUC). It is responsible for the National Project facilitation, training, and supervision in fiduciary aspects as well as national Monitoring and Evaluation (M&E) and minor Technical Assistance (TA) in Nigeria.



2.4 WORLD BANK PROCUREMENT GUIDELINE

The WB guideline has set rules guiding the procurement processes to be followed for procurement of good, works, consulting and non-consulting services being financed with loans from the WB. It covers the consideration of the WB core procurement principles in every contract.

Notwithstanding the established procurement guidelines, the FG/NUC and the WB have agreed to allow the ACEs Centers to use the various institutions guidelines for the implementation of the projects.

2.5 PUBLIC PROCUREMENT ACT (PPA) 2007

'The Public Procurement Act 2007 as amended guides all procurement activities of the Ministries Departments and Agencies (MDAs) in Nigeria. The PPA is regulated by the Bureau of Public Procurement (BPP). One of BPP's functions is to regulate and ensure the reduction of infractions, weaknesses and non-compliances aimed at reducing corruption in public procurement. It also aims to ensure value for money, economy, transparency, competition, fairness, integrity and accountability in public procurement activities; improved professionalism and enhanced service delivery.

The PPA Act 2007 as amended provides the basic framework for the award and execution of contracts in Nigeria and promotes freedom of information that mandates all unclassified procurement records to be made available to appropriate public for inspection.

2.6 PROCUREMENT PROCESS AUDIT OF ACES

The purpose of the Procurement Audit of ACEs is to study, verify, interpret, and critically analyze all data, documents and Procurement statement collected/received and form true, fair and independent opinion on the Procurement Statements of the Procurement operation of ACE (Nigeria) for the period under review and to report findings to the National Universities Commission (NUC).



2.7 OBJECTIVES OF THE ACE-IMPACT PROJECT PROCUREMENT PROCESS AUDIT

This Procurement Audit is to identify and report on negligence in procurement management operations and decisions. It is also structured to bring to light all fraudulent acts, weaknesses, deficiencies and non-compliances that negatively affect procurement activities and recommend deterrents and corrective actions to ensure improved processes.

The Procurement audit gave objective assessments of the procedures specified in the Credit Agreement and determine the levels of compliances with institutional guidelines with respect to the considerations of the World Bank guiding principles.

2.8 ENGAGEMENT OF COSSET CONSULTANTS

The NUC engaged Cosset Consultants to carry out post review of procurement activities of the 17 ACE-Impact Centers in fourteen (14) Nigeria Universities, including the ACE-CEFOR, University of Port Harcourt, Rivers State, Nigeria.

2.9 METHODOLOGY

- 1. The methodology adopted for this assignment is generally concerned with investigations, inquiry, assertions, reasoning and research. The approach is objective, verifiable, and quantifiable. Interactions and interviews were held with officers of ACE-CEFOR that were involved in the various stages of the procurement process/activities. The opinions and clarifications from the ACE-CEFOR staff are considered and addressed in the report.
- 2. Contract data forms are used to collect the information that were analyzed. The contents of the form include information on general contracts, procurement and contracting, costs, time, contract administration, disbursement and deliverables. The documents made available to the consultant from which the data were collected include:
- (1) Procurement Plan.
- (2) Institution guideline.
- (3) Solicitation documents used before award.
- (4) Contract files.
- (5) Payment Vouchers.





- 3. Visits to selected project sites were undertaken to determine the quality of materials and labour deployed to the works by the contractor. It also helps to determine the level of supervision from the ACE-CEFOR procurement staff. Selected goods were also inspected to determine the qualities and specifications.
- 4. This data analyzed enabled the determination of the following critical success factors:
 - (1) Compliance with the provisions of the World Bank Procurement Guideline.
 - (2) Compliance with the provisions of the Public Procurement Act 2007 (examine the Management Control Framework in place to monitor procurement and contracting activities within ACE- CEFOR Project).
 - (3) Compliance with the use of standard bidding documents (examine procurement documents and contracts files issued between the stipulated periods).
 - (4) Compliance with the Code of Conduct for Public Officers involved in Procurement (review the processes undertaken by personnel of the ACE-CEFOR Project who are directly involved in procurement and contracting activities).
 - (5) Optimized commercial performance and value for money (review related procurement procedures, guidelines and processes and determine the level to which value for money was achieved).
- 5. Exit meeting was held with the procurement staff of the Centre. The observed key weaknesses and non-compliances were brought to their notice. The explanation given by the Centre staff are considered in the report.
- 6. The personnel interacted with at the UNIPORT ACE-CEFOR during the field works were
 - (1) Center Leader.
 - (2) Procurement Officer.
 - (3) Head of Information Technology.







SECTION 3 – SCOPE AND REVIEW SAMPLES



3.1 **AUDIT SCOPE**

The procurement audit covers the review of all the procurement transactions, limited to the samples selected for audit, including prices reviews and compares of similar rates as at the time of award. Selected project site and inspection of procured goods, works and services are expected to be taken into consideration. The scope incudes determining the following:

- Whether the procurement statements from the ACE-CEFOR procurement unit conform to accepted procurement principles in accordance with the NUC/WB guidelines.
- 2. Whether they fairly represent the financial position of the ACE- CEFOR project.
- 3 Whether the result of operations for a given period is accurately represented.
- 4. Whether the procurement statements have been altered.

3.2 **REVIEW SAMPLE**

During the field work, ACE-CEFORE presented their procurement plan with a list of nineteen (19) contracts procured in 2024. All the items were in the procurement plan. All have been completed.

Six (6) contracts/activities were selected for review, translating to an audit review sample of **31.60%** and amounts to **40.90%** value of the procured contracts/activities.

During the field work at the UNIPORT-CEFOR, only available documents and information received were reviewed for the selected contracts.

Table 7 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	NO OF PROJECTS COMPLETED	NO OF PROJECTS ON- GOING	TOTAL
1	January 1, 2024 to December 31, 2024	19	0	19
	TOTAL	19	0	19





Table 8 - ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

\$/NO	DESCRIPTION	PERCENTAGE
1	Completed	100%
2	Uncompleted	0%
	TOTAL	100%

Table 9 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	VALUE (N)	TOTAL (N)
1	Completed	203,033,779.39	203,033,779.39
2	Uncompleted	0.00	0.00
	TOTAL	203,033,779.39	203,033,779.39

This audit review was based on information extracted from the Center's Procurement Plan, as well as other documents made available to the Consultant by the UNIPORT-CEFOR PIU. There were also interviews and interactions with key procurement personnel.

The value of the nineteen (19) procured contracts was N203,033,779.39.

The total value of the six (6) sampled, awarded and reviewed contracts was N82,971,971.17.











4.1 TERMINATION OF CEFOR 10KM LAST MILE DEDICATED LINE TO T182 MTN BTS

4.1.1 Introduction

The Centre issued invitation to bid to three (3) bidders. They were Messrs. Chrisomy Global Resources who quoted N25,477,500.00; Messrs. Siaco International Nigeria with N30,761,125.00 and Messrs. Messrs Speedlink Hi-Tech Solutions with an offer of N19,902,550.00.

The bidders had all the required mandatory documents.

Based on the bid evaluation report, Messrs Speedlink Hi-Tech Solutions Ltd; Suite C1, Lacfog Plaza, Choba, Portharcourt, was recommended for the award of contract by the procurement committee, having offered the lowest and best responsive bid. The University Tenders' Board (UTB) approved the recommendation and an award letter was issued to Messrs Speedlink Hi-Tech Solutions Ltd. It was dated March 27, 2024 and the contract sum was Nineteen Million, Nine Hundred and Two Thousand, Five Hundred and Fifty naira (N19,902,550.00). This was about USD 14,783.48 at the exchange rate of N1,346.27/\$ and it was equivalent to 0.30% of the Bank Financing. The contract was completed on March 28, 2024; exactly that the contract was awarded to the contractor. The full payment of N19,902,550.00, gross was made to the contractor on March 28, 2024.

4.1.2 **Observations/ Findings**

The review showed the following observation regarding the contract procurement process.

4.1.2.1 **Procurement Planning**

This contract is in the CEFOR 2024 procurement plan.

4.1.2.2 Advertisement

It does not require advertisement in National Newspapers and in the Federal Tenders' Journal. However, it was hosted on the Centre's website and placed on notice board.

4.1.2.3 **Pre/Post Qualification**

Separate Pre-Qualification exercise does not apply to this procurement.

4.1.2.4 Competition

There was considerable competition with the process.



4.1.2.5 Bid Opening

The bids were opened on March 26, 2024 in the presence of bidders. However, the presence of independent observers could not be ascertained because no bid return sheet was sighted.

4.1.2.6 Bidding Documents

Standard bidding documents were not used for the procurement.

4.1.2.7 Evaluation of Bids/ Proposals

The bids were evaluated and analysed by the procurement committee. Approval was made by the University's Tenders Board before award letter was issued.

4.1.2.8 Award of Contract

The award was made to the best and lowest responsive bidder. Notification of award letter is dated March 27, 2024.

4.1.2.9 Contract Documents

The quotations, the award letter, acceptance letter and signed contract agreement constitute the contract documents.

4.1.2.10 Procurement Duration

The procurement duration was completed within 29 days.

4.1.2.11 Contract Implementation

The contract implementation was moderate considering the period within which the items were supplied to the Centre.

4.1.2.12 Payments

The net payment of N15,658,500.25 was made to the contractor with PV/2024/UNIPT/000000472 of October 23, 2024.

4.1.2.13 Physical Inspection

The audit team made physical inspection of the materials procured. Some are shown in the attached pictures. Appendix v.

4.1.3 Recommendation

- Records of bid opening process, including bid return sheets should always be presented to confirm the level of transparency and fairness of the process.
- 2. Standard Bidding Documents should always be used. There are versions for every category of contract.





4.1.4 Conclusion

Procurement training should be a regular exercise because it enables dynamic approach that enhances seamless public procurement process and management.



4.2 PROCUREMENT AND INSTALLATION OF SUNDRY FURNITURE AND FITTINGS AT OFRIMA FACULTY OF SCIENCE

4.2.1 Introduction

Three (3) bidders were invited to submit quotations on September 2, 2024. The bids were opened at the close of bids submission date of September 6, 2024 in the presence of the University's Tenders Board, CEFOR staff and the bidders' representatives. Recommendation was made by the procurement unit for the award to be made to the lowest and best responsive bidder. Through a notice dated September 20, 2024, the contract was awarded to Messrs Somit Integrated Services, of No. 3, Isiokpo Street Rumuomasi, Portharcourt, Rivers State in the sum of Seventeen Million, Nine Hundred and Seven Thousand, Three Hundred and Twenty-Seven Naira, Forty-two kobo (N17,907,327.42). This is an equivalent of USD10,803.80 at N1,657.50/\$. This is 0.22% of the Bank financing. An acceptance letter is dated September 20, 2024.

The contract was completed on September 30, 2024.

4.2.2 Observations/ Findings

In line with the RFQ procedure, the following are the observations in the procurement process leading to the award of this contract.

4.2.2.1 Procurement Planning

This contract is in the approved 2024 procurement plan.

4.2.2.2 Advertisement

The contract was not advertised because the threshold does not support that.

4.2.2.3 Pre/Post Qualification

The contract is not within the threshold for pregualification.

4.2.2.4 Competition

Competition was substantial. The invited bidders have credibility and are experienced on this item(s) being procured.

4.2.2.5 Bid Opening

The bids were opened publicly in the presence of the University's Management board, Procurement Committee and the bidders representatives.

4.2.2.6 Bidding Documents





Standard bidding documents were used for the procurement.

4.2.2.7 **Evaluation of Bids/ Proposals**

The bids were evaluated and analysed by the bid evaluation committee. There was minute of meeting where the approval was given by the University Tenders Board before award letter was issued to the successful bidder.

4.2.2.8 **Award of Contract**

Notification of award was issued to Messrs. Somit Integrated Services, with an award letter dated September 20, 2024. The acceptance was made on the same date.

4.2.2.9 **Contract Documents**

The contract documents were well packaged and they include the SBD, quotation, award letter, acceptance letter and the contract agreement that was executed on September 20, 2024.

4.2.2.10 **Procurement Duration**

The procurement processes leading up to the signing of contract was completed in nineteen (19) days.

4.2.2.11 **Contract Implementation**

The contract implementation was satisfactory. Delivery of goods and payment were done on time.

4.2.2.12 **Payments**

A gross amount of N17,907,327.42 was paid to the contractor. No payment has been made to the contractor. Payment would be made after delivery.

4.2.2.13 Physical Inspection

Goods were inspected and found to be satisfactory.

4.2.3 Recommendation

- Records of bids opening process, including bid return sheets should always be presented to confirm the level of transparency and the fairness of the process.
- 2. Procurement training should be a regular exercise because it enables dynamic approach that enhance seamless procurement process and project management.







The Centre should always comply with the procurement guidelines and practices. The primary attribute of good procurement starts with strives to achieve the general procurement goals.



4.3 SUPPLY AND INSTALLATION OF SOLAR PANELS FOR THE SEEDING LABORATORY

4.3.1 Introduction

This contract is in the 2024 procurement plan of the center and was executed using the Request for Quotation (RFQ) method. Three contractors were invited to submit their individual quotations for the contract on March 1, 2024. The submission date was March 22, 2024. The contractors submitted their bids as follows; Messrs. Pamvaldec Limited N9,997,500.00 on March 13, 2024, Messrs. Jostros Technology N10,790,312.50 on March 18, 2024 and Messrs. Primcore Global responded with a bid of N11,040,250.00 on March 19, 2024.

Their bids were evaluated by the CEFOR procurement committee and the report was presented to the University's Tender's Board with recommendation for award to be made to the lowest and best responsive bid. As recommended by the procurement unit, the contract was awarded to Messrs. Pamvaldec Limited of No. 19, Rumuagholu Road, Dimito Estate, Port Harcourt, Rivers State, at a contract value of Nine Million, Nine Hundred and Ninety-Seven Thousand, Five Hundred Naira (N9,997,500.00) with an notification letter dated March 25, 2024. The acceptance letter has the same date of March 25, 2024. The contract value has a dollar equivalent of Seven Thousand, Three-Hundred and Sixty-Nine Naira, Forty-Seven Kobo (\$7,369.47) based on an exchange rate of One Thousand, Three Hundred and Fifty-Six Naira, Sixty-One Kobo to the dollar (N1,356.61K/\$1) as at March 25, 2024. This was 0.12% of the Bank financing. The contract agreement was signed on March 25, 2024.

The contractor completed the contract on March 26, 2024 with a delivery note/waybill No. PAM.CERFOR001. The net Payment of Eight Million, Seven Hundred and Forty-Two Thousand Naira (N8,742,000.00) was made to the Supplier through a payment voucher number PV NO. PV/2024/UNIPT-2/000000225 of April 5, 2024. The procurement process took a total of 24 Days while the contract duration (supply and installation) was completed in a one Day.

4.3.2 Observations/ Findings

The review showed the following observation regarding the process:

4.3.2.1 Procurement Planning

This contract is in the ACECEFOR 2024 procurement plan.

4.3.2.2 Advertisement

Advertisement was placed on the Centre's notice board.





4.3.2.3 Pre/Post Qualification

Pre-Qualification exercise does not apply to this procurement.

4.3.2.4 Competition

The procurement process was competitive and fair.

4.3.2.5 Bid Opening

There was public opening in the presence of the bidders' representatives.

4.3.2.6 Bidding Documents

Standard bidding documents were used for this contract.

4.3.2.7 Evaluation of Bids/ Proposals

Bid evaluation was done on March 25, 2024.

4.3.2.8 Award of Contract

The contract was awarded to Messrs. PAMVALDEC LIMITED at a contract value of N9,997,500.00. This was made within reasonable period.

4.3.2.9 Contract Documents

The contract documents include the quotation, the award letter, acceptance letter and signed contract agreement.

4.3.2.10 Procurement Duration

The procurement duration took a total of 24 Days, from the date of solicitations to the date of contract Agreement.

4.3.2.11 Contract Implementation

The contract implementation was good considering the adherence to the procurement guideline and outcome of the processes.

4.3.2.12 Payments

Net payments of N8,742,000.00 Net was made to Messrs. Pamvaldec Limited via a payment voucher number – PV NO. PV/2024/UNIPT-2/000000225/ of April 5, 2024.

4.3.2.13 Physical Inspection

The audit team made physical inspection of the materials procured. Some pictures are shown in the attached appendix v.

4.3.3 Recommendation

Based on the audit process field work at the ACE-CEFOR, the following recommendations are made:

 The CEFOR should always include bid validity periods in the Centre's future contracts, to make sure that contractors stick to their quotations over the period.
 That could help mitigate fluctuation claims that may arise.







- 2. The Center should also use standard bidding documents (SBDs) to ensure uniformity, consistence, transparency, compliance with regulations and clear contract expectations.
- 3. The Center should avoid rushed work and ensure that adequate and realistic time for the process for the proper packaging and submission of solicitations by the bidders.

4.3.4 Conclusion

The procurement process for this contract is very commendable due to the timely deliveries and outcome.



4.4 PURCHASE OF LITHIUM BATTERIES, SOLAR PANELS AND ACCESSORIES FOR ACE-CEFOR GROUND FLOOR

4.4.1 Introduction

The contract for the purchase of Lithium Batteries, Solar Panels and Accessories for ACE-CEFOR Ground Floor is in the 2024 procurement plan of the center and was procured using Request for Quotation (RFQ) method.

Three contractors were invited to submit their quotations for the contract on September 2, 2024. The submission date was March 22, 2024. The contractors submitted their bids as follows; Messrs. Rufed Exclusive Resources Limited quoted N12,684,193.75, Messrs. Ebit Technologies offered N13,286,462.50 and Messrs. Vastland Unique Concepts Ltd bidded N13,674,000.00.

Their bids were evaluated by the CEFOR procurement committee and presented the report to the University's Tender's Board with recommendation for award to be made to the lowest and best responsive bid. As recommended by the procurement unit, the contract was awarded to Messrs. Rufed Exclusive Resources Limited of NO. 1 Close 3, Mgbesilaru New Layout, Gods Own Estate, Port Harcourt, at a contract value of Twelve Million, Six Hundred and Eighty-Four Thousand, One Hundred and Ninety-Three Naira, Seventy-Five Kobo (N12,684,193.75) with a notification letter dated September 20, 2024. The acceptance letter is dated the same day. The contract value has a dollar equivalent of Seven Thousand, Six Hundred and Fifty-Two Dollar, Sixty-One Cents (\$7,652.61) based on an exchange rate of One Thousand, Six Hundred and Fifty-Seven Naira Fifty Kobo (1657.50/\$1) to the dollar as at September 20, 2024. This was 0.13% of the Bank financing. The contract agreement was signed on September 20, 2024

The contractor completed the contract on September 26, 2024. The net Payment of Eleven Million, Ninety-One Thousand, Two Hundred and Ninety-Five Naira (N11,091,295.00) was made to the Supplier through a payment voucher number PV NO. PV/2024/UNIPT-2/000000475/ of October 23, 2024. The procurement process took a total of 18 days while the contract was completed in six days.



4.4.2 Observations/ Findings

The review showed the following observation regarding the process:

4.4.2.1 Procurement Planning

This contract is in the ACECEFOR 2024 procurement plan.

4.4.2.2 Advertisement

Advertisement was placed on the Centre's notice board.

4.4.2.3 Pre/Post Qualification

Pre-Qualification exercise does not apply to this procurement.

4.4.2.4 Competition

The procurement process was competitive and fair.

4.4.2.5 Bid Opening

There was public opening in the presence of the bidders' representatives.

4.4.2.6 Bidding Documents

Standard bidding documents were used for this contract.

4.4.2.7 Evaluation of Bids/ Proposals

Bid evaluation was done but it was not detailed.

4.4.2.8 Award of Contract

The contract was awarded to Messrs. Rufed Exclusive Resources Limited at a contract sum of N12,684,193.75.

4.4.2.9 Contract Documents

The contract documents include the quotation, the award letter, acceptance letter and signed contract agreement.

4.4.2.10 Procurement Duration

The procurement duration took a total of 18 days, from the date of solicitations to the date of contract Agreement.

4.4.2.11 Contract Implementation

The contract implementation was good considering the date of delivery of the contract without serious violation of the procurement process.



4.4.2.12 Payments

Payments of N11,091,295.00(net) was made to Messrs. Rufed Exclusive Resources Limited using payment voucher number – PV/2024/UNIPT-2/000000225/ of October 23, 2024.

4.4.2.13 Physical Inspection

Some pictures captured during the site inspection were captured in the attached appendix v.

4.4.3 Recommendation

The following is recommended based on the findings during the audit exercise at the Centre.

- The CEFOR should always include bid validity periods in the Centre's future contracts, to make sure that contractors stick to their quotations over the period. That could help mitigate fluctuation claims that may arise.
- 2. The Center should also use standard bidding documents (SBDs) to ensure uniformity, consistence, transparency, compliance with regulations and clear contract expectations.
- 3. The Center should avoid rushed work and ensure that adequate and realistic time for the process, for proper packaging and submission of solicitations by the bidders.

4.4.4 Conclusion

The procurement process for this contract is commendable due to the timely deliveries and outcome. The procurement process for this contract is adjudged **LOW** risk and **GOOD** efficiency.



4.5. PURCHASE AND INSTALLATION OF ICT EQUIPMENT.

4.5.1 Introduction

This contract was included in the 2024 procurement plan of the CEFOR and was procured using the Request for Quotation (RFQ) method.

The Centre sent RFQ to three (3) bidders on March 8, 2024. All the bidders returned the completed respective quotations before the closing of March 22, 2024 on different dates as follows: Messrs. Bluecrest Optimal Services Limited submitted N9,742,187.50 on March 18, 2024, Messrs. Grand Balance Limited submitted N10,400,625.00 on March 20, 2024 and Messrs. Proloj Limited offered N11,497,125.00 on March 15, 2024

The procurement unit examined and evaluated the three bids and made recommendation to the University Tenders' Board for the award to be made to the lowest bidder, Messrs. Bluecrest Optimal Services Limited of No. 4 Chief Nwuke Street, Trans Amadi, Port Harcourt, Rivers State, at the contract sum of Nine Million, Seven Hundred and Forty-Two thousand, One Hundred- and Eighty-Seven-naira, Fifty kobo (N9,742,187.50). An equivalent of Seven Thousand, One Hundred and Eighty-One dollars, Twenty-Seven cents (USD7,181.27). This is about 0.12% of the Bank financing. The notice was communicated with an award letter dated March 25, 2024. The contractor accepted the award on the same date.

The contract was completed on March 27, 2024 as captured by the store receipt voucher. Payment of the net amount of N8,518,750.00 was made to the supplier through PV/2024/UNIPT-2/000000254 of April 5, 2024.

4.5.2 Observations/ Findings

The review showed the following observation regarding the procurement of the contract.

4.5.2.1 Procurement Planning

The contract was included in the procurement plan of the Centre.

4.5.2.2 Advertisement

It does not require advertisement in National Newspapers and the Federal Tenders, Journal. However, the notice was placed on the Centre's notice board or the website.





4.5.2.3 Pre/Post Qualification

Pre-Qualification exercise does not apply to this procurement due to the threshold.

4.5.2.4 Competition

There was commendable competition with the process. However,

4.5.2.5 Bid Opening

The bids were opened, but the details of the opening were not sighted.

4.5.2.6 Bidding Documents

Standard bidding documents were not used to procure the items.

4.5.2.7 Evaluation of Bids/ Proposals

Bid evaluation was not detailed.

4.5.2.8 Award of Contract

The contract was awarded to Messrs. Bluecrest Optimal Services Limited, with an award letter dated March 25, 2024. This bidder offered the lowest amount and was the best responsive.

4.5.2.9 Contract Documents

There were the following as the contract documents: the quotation, the award letter, acceptance letter and signed contract agreement.

4.5.2.10 Procurement Duration

The procurement duration for this contract took a total of 17 days from the day of the invitation to the date of signing the contract agreement. Completion of the supply took 2 days from the date of award to the date of signing the contract agreement.

4.5.2.11 Contract Implementation

The contract implementation was fair and was completed on time.

4.5.2.12 Payments

Payment of the net amount of N8,518,750.00 was made through PV/2024/UNIPT-2/000000254 of April 5, 2024.

4.5.2.13 Physical Inspection

The audit team undertook a physical inspection of the goods procured by the Centre and pictures were taken. Some are shown in the attached appendix v.



4.5.3



Recommendation

Bid validity periods should always be provided as it helps to create sanity in the bidding/contract awards and administration process.

4.5.4 Conclusion

Procurement training of the CEFOR staff should be a regular exercise because it enables dynamic approaches that enhance seamless public procurement processes and management.





4.6. PURCHASE OF LITHIUM BATTERIES, SOLAR PANELS AND ACCESSORIES FOR ACE-CEFOR **LABORATORY**

4.6.1 Introduction

This contract is in the 2024 procurement plan of the center and was executed using the Request for Quotation (RFQ) method. Three contractors responded to the invitation for quotation on were invited to submit their individual quotations for the contract on October 10, 2024. The submission deadline of October 25, 2024. The contractors submitted their bids as follows; Messrs. Rufed Exclusive Resources Limited submitted N12,738,212.50 on October 16, 2024, Messrs. Vastland Unique Concepts Ltd submitted N13,142,950.00 on October 17, 2024 and Messrs. Josros Technology submitted N16,048,675.00 on October 18, 2024.

Their bids were evaluated by the CEFOR procurement committee and the report was presented to the University's Tender's Board with recommendation for award to be made to the lowest and best responsive bid. The procurement unit, recommended that award be made to Messrs. Rufed Exclusive Resources Limited of No.1 Close 3, Mgbesilaru New Layout, Gods Own Estate, Port Harcourt, at a contract amount of Twelve Million, Seven Hundred and Thirty-Eight Thousand, Two Hundred- and Twelve-naira, fifty kobo (N12,738,212.50), with an award letter dated November 4, 2024. The acceptance letter was dating November 4, 2024. The contract sum has the dollar equivalent of Seven Thousand, Four Hundred and Sixty-Nine dollars, Sixteen cents (USD 7,469.16) at an Exchange rate of One Thousand, Seven Hundred- and Five-naira, Forty-Four kobo per dollar (N1,705.44 /\$1) as at November 4, 2024. This was about 0.13% of the Bank financing. The contract agreement was signed on November 4, 2024.

A store receipt voucher attested to the completion of the contract on November 6, 2024. However, the payment has not been made to the contractor because of lack of fund.

4.6.1 **Observations/Findings**

The following observation in respect to the process were made during the review;



4.6.1.1 Procurement Planning

The contract was included in the procurement plan of the Centre.

4.6.2.2 Advertisement

This is not applicable to this contract.

4.6.2.3 Pre/Post Qualification

Separate Pre-Qualification exercise does not apply to this procurement process.

4.6.2.4 Competition

There was competition with the process as the three (3) invited vendors submitted quote, some of which were close.

4.6.2.5 Bid Opening

Bid opening date was not sighted.

4.6.2.6 Bidding Documents

Standard bidding documents were not used for this procurement process.

4.6.2.7 Evaluation of Bids/ Proposals

The bids were evaluated and the report was dated October 30, 2024.

4.6.2.8 Award of Contract

The contract was awarded to MESSRS. RUFED EXCLUSIVE RESOURCES LIMITED on November 4, 2024; 24 days after the commencement of the procurement process.

4.6.2.9 Contract Documents

The components of this contract documents include; the quotation, the award letter, the acceptance letter and the signed contract agreement.

4.6.2.10 Procurement Duration

The procurement duration for this contract took a total of 24 days from the date of invitation for quote, to the day the contract was signed.

4.6.2.11 Contract Implementation

The contract implementation was commendable.

4.6.2.12 **Payments**



Payment has not been made to the contractor. This was attributed to lack of fund.

4.6.2.13 Physical Inspection

The audit team made physical inspection of the goods procured by the Centre and pictures were taken. Some are shown in the attached pictures in appendix v.

4.6.3 Recommendation

i. The Centre should always ensure that standard bidding documents are used for all procurements.

ii. the importance of procurement training for the staff of the Centre cannot be over emphasized. It is one of the panaceas for poor and defective procurement practice.

4.6.4 Conclusion

The procurement process for this contract was good. However, it is necessary that the Centre should always make sure that payments are made on time to avoid possibly claims.







APPENDICES







APPENDIX I LIST OF CONTRACTS PROCURED IN 2024



UNIVERSITY OF PORT HARCOURT - ACECEFOR

APPENDIX 1 -INVENTORY OF PROCURED ITEMS/SAMPLED & REVIEWED PROJECT

S/NO	PACKAGE NO	DESCRIPTION	CONTRACTOR/ BENEFICIARY	AMOUNT (NAIRA)	DATE	TYPE	METHOD USED	APPROPRIATE METHOD	REVIEWED	REMARKS
		UNIPORT-CEFOR								
		GOODS								
1	ACE/CEFOR/PROC/SWR/2024/0038	REQUEST FOR QUOTATION FOR SERVER-SIDE PROGRAMMING AND DEVELOPMENT OF E- HERBARIUM PORTAL	MESSRS, SOMIT INTEGRATED SERVICES	7,454,553.10	MARCH 25, 2024	GOODS	RFQ	RFQ		COMPLETED
2	ACE/CEFOR/PROC/GDS/2024/0039	REQUEST FOR QUOTATION FOR SUPPLY OF INVERTER BATTERIES	MESSRS. VASTLAND UNIQUE CONCEPTS LTD	9,997,500.00	MARCH 25, 2024	GOODS	RFQ	RFQ		COMPLETED
3	ACE/CEFOR/PROC/GD\$/2024/0040	REQUEST FOR QUOTE FOR SUPPLY OF NETWORK DISTRIBUTION EQUIPMENT	MESSRS, C U LOGISTICS LIMITED	9,996,962.50	MARCH 25, 2024	GOODS	RFQ	RFQ		COMPLETED
4	ACE/CEFOR/PROC/GDS/2024/0041	REQUEST FOR QUOTE FOR THE SUPPLY AND INSTALLATION OF SOLAR PANELS FOR THE SEEDING LABORATORY	MESSRS. PAMVALDEC LIMITED	9,997,500.00	MARCH 25, 2024	GOODS	RFQ	RFQ	REVIEWED	COMPLETED
5	ACE/CEFOR/PROC/GDS/2024/0042	REQUEST FOR QUOTE FOR PURCHASE AND INSTALLATION OF ICT EQUIPMENT	MESSRS.BLUECREST OPTIMAL SERVICES LIMITED	9,742,187.50	MARCH 25, 2024	GOODS	RFQ	RFQ	REVIEWED	COMPLETED
6	ACE/CEFOR/PROC/GDS/2024/0043	REQUEST FOR QUOTE FOR ITEMS NEEDED FOR UPGRADE OF CEFOR NETWORK OPERATING CENTRES	MESSRS. RUFED EXCLUSIVE RESOURCES LIMITED	9,210,874.12	MARCH 25, 2024	GOODS	RFQ	RFQ		COMPLETED
7	ACE/CEFOR/PROC/WKS/2024/0044	REQUEST FOR QUOTATION TO PROCURE AND TRENCH FIBRE OPTIC CABLES AND EQUIPMENT	MESSRS, SIACO INTERNATIONAL NIGERIA	7,733,281.25	MARCH 25, 2024	GOODS	RFQ	RFQ		COMPLETED







8	ACE/CEFOR/PROC/WKS/2024/0045	REQUEST FOR QUOTATION TO TERMINATE CEFOR 10KM LAST MILE DEDICATED LINE TO T182 MTN BTS	MESSRS. SPEEELINK HI TECH SOLUTIONS	19,902,550.00	MARCH 27, 2024	GOODS	RFQ	RFQ	REVIEWED	COMPLETED
9	ACE/CEFOR/PROC/WKS/2024/0046	REQUEST FOR QUOTE FOR RIGHT-OF-WAY FOR DEDICATED LEASED LINE TO 1172	MESSRS, EBIT TECHNOGIES	14,888,750.00	MARCH 27, 2024	GOODS	RFQ	RFQ		COMPLETED
10	ACE/CEFOR/PROC/GDS/2024/0049	REQUEST FOR QUOTE FOR EQUIPMENT NEEDED FOR THE UPGRADE OF THE UNIVERSITY OF PORT HARCOURT NETWORK OPERATING CENTRE	MESSRS. RUFED EXCLUSIVE RESOURCES LIMITED	9,985,922.25	AUGUST 29, 2024	GOODS	RFQ	RFQ		COMPLETED
11	ACE/CEFOR/PROC/WKS/2024/0050	REQUEST FOR QUOTATION TO PROCURE AND TRENCH FIBRE OPTIC CABLES AND EQUIPMENT TO THE UNIVERSITY ICTC	MESSRS. BLUECREST OPTIMAL SERVICES LIMITED	9,983,686.25	AUGUST 29, 2024	GOODS	RFQ	RFQ		COMPLETED
12	ACE/CEFOR/PROC/GDS/2024/0051	REQUEST FOR QUOTATION TO PURCHASE LITHIUM BATTERIES AND ACCESSORIES FOR ACE- CEFOR MIDDLE FLOOR	MESSRS, C U LOGISTICS LIMITED	9,413,506.25	AUGUST 29, 2024	GOODS	RFQ	RFQ	REVIEWED	COMPLETED
13	ACE/CEFOR/PROC/GDS/2024/0052	REQUEST FOR QUOTE TO SUPPLY AND INSTALL SOLAR PANELS IN ACE- CEFOR	MESSRS. PAMVALDEC LIMITED	8,546,411.25	AUGUST 29, 2024	GOODS	RFQ	RFQ		COMPLETED
14	ACE/CEFOR/PROC/GDS/2024/0058	REQUEST FOR QUOTATION TO PURCHASE INVERTER BACKUP UNIT FOR UNIPORT AUDIT EXTENSION	MESSRS. BLUECREST OPTIMAL SERVICES LIMITED	5,923,250.00	SEPTEMBER 20, 2024	GOODS	RFQ	RFQ		COMPLETED
15	ACE/CEFOR/PROC/GDS/2024/0059	REQUEST FOR QUOTE TO SUPPLY AND INSTALL SOLAR PANELS AT THE BURSARY UNIT OF THE UNIVERSITY	MESSRS. PAMVALDEC LIMITED	8,004,826.25	SEPTEMBER 20, 2024	GOODS	RFQ	RFQ		COMPLETED







16	ACE/CEFOR/PROC/GDS/2024/0060	REQUEST FOR QUOTATION TO PROCURE AND INSTALL SUNDRY FURNITURE AND FITTINGS AT OFRIMA FACULTY OF SCIENCE	MESSRS. SOMIT INTEGRATED SERVICES	17,907,327.42	SEPTEMBER 20, 2024	GOODS	RFQ	RFQ	REVIEWED	COMPLETED
17	ACE/CEFOR/PROC/GDS/2024/0061	REQUEST FOR QUOTATION TO PURCHASE LITHIUM BATTERIES, SOLAR PANELS AND ACCESSORIES FOR ACE-CEFOR GROUND FLOOR	MESSRS. RUFED EXCLUSIVE RESOURCES LIMITED	12,684,193.75	SEPTEMBER 20, 2024	GOODS	RFQ	RFQ	REVIEWED	COMPLETED
18	ACE/CEFOR/PROC/GDS/2024/0063	REQUEST FOR QUOTATION TO PROCURE AND INSTALL SUNDRY EQUIPMENT AND FITTINGS AT ACE-CEFOR SEEDING LABORATORY	MESSRS. SOMIT INTEGRATED SERVICES	8,922,285.00	NOVEMBER 1, 2024	GOODS	RFQ	RFQ	REVIEWED	COMPLETED
19	ACE/CEFOR/PROC/GDS/2024/0064	REQUEST FOR QUOTATION TO PURCHASE LITHIUM BATTERIES, SOLAR PANELS AND ACCESSORIES FOR ACE-CEFOR LABORATORY	MESSRS. RUFED EXCLUSIVE RESOURCES LIMITED	12,738,212.50	NOVEMBER 11, 2024	GOODS	RFQ	RFQ	REVIEWED	COMPLETED
				203,033,779.39					31.60% REVIEW SAMPLE	







APPENDIX II CHECKLISTS & PROCUREMENT DURATION



AFRICA CENTRE OF EXCELLENCE FOR OILFIELD CHEMICAL RESEARCH (CEFOR)

UNIVERSITY OF PORTHARCOURT

WORKS

CHECK LIST

1. TERMINATION OF CEFOR 10KM LAST MILE DEDICATED LINE TO T182 MTN BTS

LOAN/CREDIT NO.6510-NG	REVIEW DATE: JANUARY 27, 2025						
CONTRACT DATA							
Contract Name:	Type of	Contract	: Lump Sum	Contract Amount: N			
Terminate CEFOR 10km Last Mile Dedicated Line to T182 MTN BTS	Goods ()	Works (X)	Services ()	19,902,550.00			
Number: ACE/CEFOR/PROC/WKS/2024/0045							
Contractor's Name & Address: Messrs Speedlink Hi-Tech Solutions;	Notification o	of Award	& Date	March 27, 2024			
Suite C! Lacfog Plaza, Choba, Portharcourt	Acceptance Letter & Date			March 27, 2024			
No. Of Bids Received: Three (3)	Start Date of	Contract	Performance	March 27, 2024			
	Date of Cont	ract Agre	eement:	March 27, 2024			
Location of Goods, Works or Service:	CEFOR, Unive	ersity of P	ort Harcourt, Riv	ers State.			
TOPIC	COMMENTS &	FINDINGS	•				
PROCUREMENT AND CONTRCTING	COMMENTO Q	1111211100	•				
Contract Package (Items &	- ACE/CEFOR/PROC/WKS/2024/0045						
Quantity:	Six items -Fibre Cable - HDPE Pipe -Trenching - Pulling -Closure -Termination						
Contract Type (Goods, Works (S&L) Services)	Works						
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ						
Prequalification (Yes/No)	No						
Single Stage/Two Stage	Single Stage						
Domestic Preference (Yes/No) Bank Review (PRIOR, POST, SOL)	No Prior						
,	1 1101						
COSTS	1						
USD Equivalent	14,783.48						
Exchange Rate/Date	USD 1,346.27	•	28,2024).				
Price of Lowest Evaluated Bidder (N)	19,902,550.00)					
Contract Value at Award (N)	19,902,550.00)					



Contingencies in PAD	N/A						
	-	<u> </u>					
Final Contract Price	19,902,550.00)					
TIME (DATE)							
General Procurement Notice (GPN)							
Request for Proposal (RFP)	Not Applicat	ole					
Invitation for Prequalification	Not Applicat	ole					
Invitation for Bids	March 12, 20	24					
Submission of Bids	March 26, 20	24					
Contract Award Signature	March 27, 20	24					
Start Date of Contract Performance	March 28, 20	24					
Completion Period Offered by the Contractor	Not sighted						
Date of Contract Completion	March 28, 20	24 (com	pleted	1 day after aw	vard)		
CONTRACT ADMINISTRATION:							
Changes to Contract	Description	Description Date Price Im					
				oplicable	Not Applicable		
Final Payment	Description		Date o	of Invoice	Date of Payment		
	Terminate CE 10km Last Mil Dedicated Li	е	Mar	ch 28, 2024	March 28, 2024		
	T182 MTN BTS						
Total Payment	N19,902,550.0	00gross					
DISBURSEMENT							
Disbursement Method (Direct, SOE, Special Account)	Direct						
Percentage of Bank Financing (%)	0.30%						
Disbursements: Amount & Date:	N19,902,550.0 March 28, 20	-	paid w	ith PV/2024/UN	NIPT/000000093 of		
DELIVERABLES:							
Contract Package	Reference/ Description	-		Date Delivered/ Completed	Remarks (Note any Discrepancies from Contract)		
ACE/CEFOR/PROC/WKS/2024/0045	Terminate CEFOR 10km Last Mile Dedicated Line to T182 MTN BTS	100% March 28, 2024		None			



AFRICA CENTRE OF EXCELLENCE FOR OILFIELD CHEMICAL RESEARCH (CEFOR)

UNIVERSITY OF PORTHARCOURT

GOODS

PROCUREMENT DURATION FORM

Contract No: ACE/CEFOR/PROC/WKS/2024/0045

Contract Name: TERMINATE CEFOR 10KM LAST MILE DEDICATED LINE TO T182 MTN BTS

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: Not Stated

S/No.	STEPS	DURATION (DAYS)						
		Actual Date	Between Events	Overall (No of Days)				
1	Prequalification documents received by Bank	Not Applicable	0	0				
2	Bank's No Objection	Not Applicable	0	0				
3	Invitation for Prequalification issued	Not Applicable	0	0				
4	Submission of Prequalification applications	Not Applicable	0	0				
5	PQ Evaluation Report received by Bank	Not Applicable	0	0				
6	Bank's No Objection	Not Applicable	0	0				
7	Bid documents received by Bank	Not Applicable	0	0				
8	Bank's No Objection/BPP No Objection	Not Applicable	0	0				
9	Invitation for Bids issued	March 12, 2024	0	0				
10	Submission of bids	March 26, 2024	15	15				
11	Bid Evaluation Report preparation (financial)	Not Sighted	1	1				
12	Request for Clarification	Not Applicable	0	0				
13	Bank's No Objection	Not Applicable	0	0				
14	Contract Award Notice	March 28, 2024	1	1				
15	Contract Signed	March 28, 2024	12	12				
	TOTAL DAYS		DAYS	29 DAYS				



AFRICA CENTRE OF EXCELLENCE FOR OILFIELD CHEMICAL RESEARCH (CEFOR)

UNIVERSITY OF PORTHARCOURT WORKS

CHECK LIST

2. PROCUREMENT AND INSTALLATION OF SUNDRY FURNITURE AND FITTINGS AT OFRIMA **FACULTY OF SCIENCE**

LOAN/CREDIT NO.6510-NG	REVIEW DATE	E: JANUA	RY 27, 2025				
CONTRACT DATA							
Contract Name:	Type of	Contract	Contract Amount: N				
Procurement and Installation of Sundry Furniture and Fittings at OFRIMA Faculty of Science	Goods ()	17,907,327.42					
Number: ACE/CEFOR/PROC/WKS/2024/0060							
Contractor's Name & Address: Messrs Somit Integrated Services,	Notification	of Award	& Date	September 20, 2024			
No. 3, Isiokpo Street Rumuomasi, Portharcourt	Acceptance	e Letter &	September 20, 2024				
No. of Bids Received: Three (3)	Start Date of	Contrac	Performance	September 20, 2024			
No. of blus Received. Tillee (5)	Date of Con	tract Agr	September 20, 2024				
Location of Goods, Works or Service:	OFRIMA Fac State.	of Port Harcourt, Rivers					
TOPIC	COMMENTS &	FINDINGS	:				
PROCUREMENT AND CONTRCTING							
Contract Package (Items &	- ACE/CEFOR/PROC/WKS/2024/0060						
Quantity:	- 24 various	items					
Contract Type (Goods, Works (S&L) Services)	Works						
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ						
Prequalification (Yes/No)	No						
Single Stage/Two Stage	Single Stage	;					
Domestic Preference (Yes/No)	No						
Bank Review (PRIOR, POST, SOL)	Prior						
COSTS							
USD Equivalent	10,803.80						
Exchange Rate/Date	USD 1,657.50 (September 20, 2024).						
Price of Lowest Evaluated Bidder (N)	17,907,327.4	2					
Contract Value at Award (N)	17,907,327.4	2					
Contingencies in PAD	N/A						
Final Contract Price	17,907,327.4	2					
	I						



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TIME (DATE)								
General Procurement Notice (GPN)								
Request for Proposal (RFP)	Not Applicable							
Invitation for Prequalification	Not Applicable							
Invitation for Bids	September 2	September 2, 2024						
Submission of Bids	September 6	, 2024						
Contract Award Signature	September 2	20, 2024						
Start Date of Contract Performance	September 2	20, 2024						
Completion Period Offered by the Contractor	Not sighted							
Date of Contract Completion	September 3	0, 2024						
CONTRACT ADMINISTRATION:								
Changes to Contract	Description		Date		Price Impact			
	None		Not A	oplicable	Not Applicable			
Final Payment	Description		Date o	of Invoice	Date of Payment			
	Procurement and September Installation of 2024 Sundry Furniture and Fittings at OFRIMA Faculty of Science			October 23, 2024				
Total Payment	N17,907,327.	42 gross	1					
DISBURSEMENT								
Disbursement Method (Direct, SOE, Special Account)	Direct							
Percentage of Bank Financing (%)	0.22%							
Disbursements: Amount & Date:		_	paid w	ith PV/2024/UI	NIPT/000000472 of			
DELIVER A DI EC.	October 23,	ZUZ4.						
DELIVERABLES: Contract Package	Reference/	Quantit	hv/%	Date	Remarks (Note			
Connuct ruckage	Description	Comple	-	Delivered/ Completed	any Discrepancies from Contract)			
ACE/CEFOR/PROC/WKS/2024/0060	Procureme nt and Installation of Sundry Furniture and Fittings at OFRIMA Faculty of Science	100%		September 30, 2024	None			



AFRICA CENTRE OF EXCELLENCE FOR OILFIELD CHEMICAL RESEARCH (CEFOR)

UNIVERSITY OF PORTHARCOURT

GOODS

PROCUREMENT DURATION FORM

Contract No: ACE/CEFOR/PROC/WKS/2024/0060

Contract Name: PROCUREMENT AND INSTALLATION OF SUNDRY FURNITURE AND FITTINGS AT OFRIMA

FACULTY OF SCIENCE

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: Not Stated

S/No.	STEPS	DURATION (DAYS)						
		Actual Date	Between Events	Overall (No of Days)				
1	Prequalification documents received by Bank	Not Applicable	0	0				
2	Bank's No Objection	Not Applicable	0	0				
3	Invitation for Prequalification issued	Not Applicable	0	0				
4	Submission of Prequalification applications	Not Applicable	0	0				
5	PQ Evaluation Report received by Bank	Not Applicable	0	0				
6	Bank's No Objection	Not Applicable	0	0				
7	Bid documents received by Bank	Not Applicable	0	0				
8	Bank's No Objection/BPP No Objection	Not Applicable	0	0				
9	Invitation for Bids issued	September 2, 2024	0	0				
10	Submission of bids	September 6, 2024	4	4				
11	Bid Evaluation Report preparation (financial)	Not Sighted	1	1				
12	Request for Clarification	Not Applicable	0	0				
13	Bank's No Objection	Not Applicable	0	0				
14	Contract Award Notice	September 20, 2024	14	14				
15	Contract Signed	September 20, 2024	0	0				
	TOTAL DAYS		DAYS	19 DAYS				



AFRICA CENTRE OF EXCELLENCE CENTER FOR OILFIELD CHEMICALS RESEARCH (ACE-CEFOR)

UNIVERSITY OF PORTHACOURT, RIVERS STATE GOODS CHECK LIST

3. Supply and Installation of Solar panels for the seeding Laboratory

LOAN/CREDIT NO.6510-NG	REVIEW DATE: JANUARY 27, 2025					
CONTRACT DATA						
Contract Name: Supply and Installation of Solar panels for the seeding Laboratory	Type of Contract: Lump Sum	Contract Amount:				
Contract Number: ACE/CEFOR/PROC/GDS/2024/004 1	Goods Work Services (X) () ()	9,997,500.00				
Contractor's Name: Messrs. Pamvaldec Limited Contractor's Address:	Notification of Award & Date	March 25, 2024				
NO. 19 Rumuagholu Road, Dimito Estate, Port Harcourt.	Acceptance Letter & Date	March 25, 2024				
No Of Ride Reserve de There e (2)	Start Date of Contract Performance:	March 25, 2024				
No. Of Bids Received: Three (3)	Date of Contract Agreement:	March 25, 2024				
Location of Goods, Works or Service:	ACE-CEFOR – University of Port Harcourt					
TONIC	COMMENTS & FINISINGS.					
TOPIC	COMMENTS & FINDINGS:					
PRFOCUREMENT AND CONTRCTING	Harry Coraba and Indahalla Para of Calana					
	Item: Supply and Installation of Solar panels for the seeding Laboratory - Quantity: 1. 400Watts Solar Panels (USA) (24 Qty) 2. 120Amps Charge controller (1 Qty) 3. 10mm Solar wire (1 Qty) 4. Roll of Cutix 100mm Cable (6 Qty) 5. Solar Rack (1 Qty) 6. Surge protection, Normal breaker's change-over, Breaker 6. Boxes (1 Qty each) 7. 10Kva Inverter (Felicity) (1 Qty) 8. Battery Rack (1 Qty)					
Contract Package (Items & Quantity	 400Watts Solar Panels (USA) (24 Qty) 120Amps Charge controller (1 Qty) 10mm Solar wire (1 Qty) Roll of Cutix 100mm Cable (6 Qty) Solar Rack (1 Qty) Surge protection, Normal breaker's characters (1 Qty each) 10Kva Inverter (Felicity) (1 Qty) 	ange-over, Breaker 6.				
	 400Watts Solar Panels (USA) (24 Qty) 120Amps Charge controller (1 Qty) 10mm Solar wire (1 Qty) Roll of Cutix 100mm Cable (6 Qty) Solar Rack (1 Qty) Surge protection, Normal breaker's characters (1 Qty) 10Kva Inverter (Felicity) (1 Qty) Battery Rack (1 Qty) 	ange-over, Breaker 6.				
Quantity Contract Type {Goods, Works	 400Watts Solar Panels (USA) (24 Qty) 120Amps Charge controller (1 Qty) 10mm Solar wire (1 Qty) Roll of Cutix 100mm Cable (6 Qty) Solar Rack (1 Qty) Surge protection, Normal breaker's characters (1 Qty) 10Kva Inverter (Felicity) (1 Qty) Battery Rack (1 Qty) Flash Bands/Nails (1 Qty) 	ange-over, Breaker 6.				
Contract Type {Goods, Works (S&L) Services} Procurement Method (ICB, LIB,	 400Watts Solar Panels (USA) (24 Qty) 120Amps Charge controller (1 Qty) 10mm Solar wire (1 Qty) Roll of Cutix 100mm Cable (6 Qty) Solar Rack (1 Qty) Surge protection, Normal breaker's characteristic (Felicity) (1 Qty) Battery Rack (1 Qty) Flash Bands/Nails (1 Qty) Goods 	ange-over, Breaker 6.				
Contract Type {Goods, Works (S&L) Services} Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	 400Watts Solar Panels (USA) (24 Qty) 120Amps Charge controller (1 Qty) 10mm Solar wire (1 Qty) Roll of Cutix 100mm Cable (6 Qty) Solar Rack (1 Qty) Surge protection, Normal breaker's characters (1 Qty each) 10Kva Inverter (Felicity) (1 Qty) Battery Rack (1 Qty) Flash Bands/Nails (1 Qty) Goods 	ange-over, Breaker 6.				
Quantity Contract Type {Goods, Works (S&L) Services} Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT) Prequalification (Yes/No)	 400Watts Solar Panels (USA) (24 Qty) 120Amps Charge controller (1 Qty) 10mm Solar wire (1 Qty) Roll of Cutix 100mm Cable (6 Qty) Solar Rack (1 Qty) Surge protection, Normal breaker's characteristic (1 Qty) 10Kva Inverter (Felicity) (1 Qty) Battery Rack (1 Qty) Flash Bands/Nails (1 Qty) Goods RFQ No	ange-over, Breaker 6.				



COSTS						
USD Equivalent	\$7,369.47					
Exchange Rate/Date	USD 1356.61 (As at March 25, 2024).					
Price of Lowest Evaluated Bidder (N)	9,997,500.00					
Contract Value at Award (N)	9,997,500.00					
Contingencies in PAD	N/A					
Final Contract Price (N)	9,997,500.00					
TIME (DATE)						
General Procurement Notice (GPN)	Not Applicable					
Request for Proposal (RFP)	Not Applicable					
Invitation for Prequalification	Not Applicable					
Invitation for Bids	March 1, 2024					
Submission of Bids/Quotation	March 22, 2024					
Contract Award Signature	March 25, 2024					
Start Date of Contract Performance	March 25, 2024					
Completion Period Offered by the Contractor	Not stated					
Date of Contract completion	March 26, 2024					
CONTRACT ADMINISTRATION:						
Changes to Contract	Descripti	on		Date	Price Impact	
	None			Applicable	Not Applicable	
Final Payment	Supply & Installa	ation of		e of Invoice	Date of Payment	
,	Solar panels for Laboratory	seeding	March 26, 2024		April 5, 2024	
Total Payment	9,997,500.00 (Gr	oss)	<u>I</u>			
DISBURSEMENT						
Disbursement Method (Direct, SOE, Special Account)	Direct					
Percentage of Bank Financing (%)	0.12%					
Disbursements: Amount & Date	N8,742,000.00 N seeding Labora April 5, 2024.		•		olar panels for 2/000000225/ of	
DELIVERABLES:	, , , , , , , , , , , , , , , , , , , ,					
			,~ <u></u>	Date	Remarks (Note	
Contract Package	Reference/ Description	Quantity Complet		Delivered/ Completed	any Discrepancies from Contract)	
ACE/CEFOR/PROC/GDS/2024/004	Supply and Installation of Solar panels for the seeding Laboratory	100%		March 26, 2024	None	





AFRICA CENTRE OF EXCELLENCE CENTER FOR OILFIELD CHEMICALS RESEARCH (ACE-CEFOR) UNIVERSITY OF PORTHACOURT, RIVERS STATE

GOODS PROCUREMENT DURATION FORM

Contract No: ACE/CEFOR/PROC/GDS/2024/0041

Contract Name Supply and Installation of Solar panels for the seeding Laboratory

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: Not Sighted

		DURATION (DAYS)						
S/No.	STEPS	Actual Date	Between Events	Overall (No of Days)				
1	Prequalification documents received by Bank	Not Applicable	0	0				
2	Bank's No Objection	Not Applicable	0	0				
3	Invitation for Prequalification issued	Not Applicable	0	0				
4	Submission of Prequalification applications	Not Applicable	0	0				
5	PQ Evaluation Report received by Bank	Not Applicable	0	0				
6	Bank's No Objection	Not Applicable	0	0				
7	Bid documents received by Bank	Not Applicable	0	0				
8	Bank's No Objection/BPP No Objection	None	0	0				
9	Invitation for Bids issued	March 1, 2024	0	0				
10	Submission of bids	March 22, 2024	21	21				
11	Bid Evaluation Report preparation (financial)	March 25, 2024	3	3				
12	Request for Clarification	Not Applicable	0	0				
13	Bank's No Objection	Not Applicable	0	0				
14	Contract Award Notice	March 25, 2024	0	0				
15	Contract Signed	March 25, 2024	0	0				
	TOTAL DAYS		DAYS	24 DAYS				



AFRICA CENTRE OF EXCELLENCE CENTER FOR OILFIELD CHEMICALS RESEARCH (ACE-CEFOR)

UNIVERSITY OF PORTHACOURT, RIVERS STATE GOODS CHECK LIST

3. Purchase of Lithium Batteries, Solar Panels and Accessories for ACE-CEFOR Ground Floor

LOAN/CREDIT NO.6510-NG REVIEW DATE: JANUARY 27, 2025					
CONTRACT DATA					
				Contract Amount:	
Contract Name: Purchase of Lithium Batteries, Solar Panels and Accessories for	Type of C	Type of Contract: Lump Sum			
ACE-CEFOR Ground Floor Contract Number: ACE/CEFOR/PROC/GDS/2024/006 1	Goods (X)	Work ()	Services ()	12,684,193.75	
Contractor's Name: Messrs. Rufed Exclusive Resources Limited	Notification of A	ward & Da	ıte	September 20, 2024	
Contractor's Address: NO. 1 Close 3, Mgbesilaru New Layout, Gods Own Estate, Port Harcourt.	Acceptance Letter & Date			September 20, 2024	
No. Of Bids Received: Three (3)	Start Date of Co	ntract Perf	ormance:	September 20, 2024	
No. Of bias received: Iffiee (5)	Date of Contrac	t Agreeme	ent:	September 20, 2024	
Location of Goods, Works or Service:	ACE-CEFOR – University of Port Harcourt				
TOPIC	COMMENTS & F	NDINGS:			
PRFOCUREMENT AND CONTRCTING					
Contract Package (Items & Quantity	Item: Purchase of Lithium Batteries, Solar Panels and Accessories for ACE-CEFOR Ground Floor - Quantity: 1. 400Watts Solar Panels (24 Qty) 2. Roll of 10mm DC Cable (3 Qty) 3. Solar Profile (10 Qty) 4. 25mm DC Breaker (2 Qty) 5. DC Surge Protector (2 Qty) 6. 250Amps DC Battery Breaker (2 Qty) 7. Felicity 15Kw Lithium Battery (1 Qty) 8. Trucking 50 x 50 (10 Qty) 9. 5omm DC Cable (Meters) (10 Qty) 10. 120Amps Charge Controller (2 Qty) 11. Nails and Pegs (Lump) (1 Qty) 12. Scaffold Hire (1 Qty) 13. Logistics/Installation (1 Qty)				
Contract Type {Goods, Works (S&L) Services}	Goods				
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ				



Prequalification (Yes/No)	No					
Single Stage/Two Stage	Single Stage					
Domestic Preference (Yes/No)	No					
Bank Review (PRIOR, POST, SOL)	Prior					
COSTS						
USD Equivalent	\$7,652.61					
Exchange Rate/Date	USD 1657.50 (As at Septer	mber 20, 2024).				
Price of Lowest Evaluated Bidder (N)	12,684,193.75					
Contract Value at Award (N)	12,684,193.75					
Contingencies in PAD	N/A					
Final Contract Price (N)	12,684,193.75					
TIME (DATE)						
General Procurement Notice (GPN)	Not Applicable					
Request for Proposal (RFP)	Not Applicable					
Invitation for Prequalification	Not Applicable					
Invitation for Bids	September 2, 2024					
Submission of Bids/Quotation	September 6, 2024					
Contract Award Signature	September 20, 2024					
Start Date of Contract Performance	September 20, 2024					
Completion Period Offered by the Contractor	Not stated					
Date of Contract completion	September 26, 2024					
CONTRACT ADMINISTRATION:						
Changes to Contract	Description	Date	Price Impact			
	None	Not Applicable	Not Applicable			
Final Payment	DescriptionDate of InvoiceDate of PaymentPurchase of Lithium Batteries, Solar Panels & AccessoriesSeptember 26, 2024October 23, 2024					
Total Payment	12,684,193.75 (Gross)					
DISBURSEMENT						
Disbursement Method (Direct, SOE, Special Account)	Direct					
Percentage of Bank Financing (%)	0.13%					
Disbursements: Amount & Date	N11,091,295.00 Net – Purc & Accessories – PV NO. P October 23, 2024.		-			







DELIVERABLES:					
Contract Package	Reference/ Description	Quantity/% Completed	Date Delivered/ Completed	Remarks (Note any Discrepancies from Contract)	
ACE/CEFOR/PROC/GDS/2024/006	Purchase of Lithium Batteries, Solar Panels and Accessories for ACE- CEFOR Ground Floor	100%	September 26, 2024	None	



AFRICA CENTRE OF EXCELLENCE CENTER FOR OILFIELD CHEMICALS RESEARCH (ACE-CEFOR) UNIVERSITY OF PORTHACOURT, RIVERS STATE

GOODS PROCUREMENT DURATION FORM

Contract No: ACE/CEFOR/PROC/GDS/2024/0061

Contract Name Purchase of Lithium Batteries, Solar Panels and Accessories for ACE-CEFOR Ground

Floor

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: Not Sighted

		DURATION (DAYS)				
S/No.	STEPS	Actual Date	Between Events	Overall (No of Days)		
1	Prequalification documents received by Bank	Not Applicable	0	0		
2	Bank's No Objection	Not Applicable	0	0		
3	Invitation for Prequalification issued	Not Applicable	0	0		
4	Submission of Prequalification applications	Not Applicable	0	0		
5	PQ Evaluation Report received by Bank	Not Applicable	0	0		
6	Bank's No Objection	Not Applicable	0	0		
7	Bid documents received by Bank	Not Applicable	0	0		
8	Bank's No Objection/BPP No Objection	None	0	0		
9	Invitation for Bids issued	September 2, 2024	0	0		
10	Submission of bids	September 6, 2024	4	4		
11	Bid Evaluation Report preparation (financial)	Not sighted	0	0		
12	Request for Clarification	Not Applicable	0	0		
13	Bank's No Objection	Not Applicable	0	0		
14	Contract Award Notice	September 20, 2024	14	14		
15	Contract Signed	Not Sighted	0	0		
	TOTAL DAYS		DAYS	18 DAYS		



AFRICA CENTER OF EXCELLENCE, CENTER FOR OILFIELD CHEMICALS RESEARCH (CEFOR)

UNIVERSITY OF PORT-HARCOURT GOODS **CHECK LIST**

5. PURCHASE AND INSTALLATION OF ICT EQUIPMENT.

LOAN/CREDIT NO.6510-NG	REVIEW DATE: J	anuary 27, 2	2025		
CONTRACT DATA					
Contract Name: Purchase and installation of ICT equipment. Contract Number:	Type of Contract: Lump Sum Goods Work Services (X) () ()			Contract Amount: N 9,742,187.50	
ACE/CEFOR/PROC/GDS/2024/004 2 Contractor's Name:	Notification of	Award & Dat	re	March 25, 2024	
Bluecrest Optimal Services Limited Contractor's Address: 4 Chief Nwuke Street, Trans Amadi, Port Harcourt, Rivers state.	Acceptance Le			March 25, 2024	
No Of Birls Booking de Thomas (2)	Start Date of Co	ontract Perfo	rmance:	March 25, 2024	
No. Of Bids Received: Three (3)	Date of Contra	ct Agreeme	nt:	March 25, 2024	
Location of Goods, Works or Service:	ACE-CEFOR, U	niversity of Po	ort Harcourt.		
TOPIC	COMMENTS & I	INDINGS:			
PRFOCUREMENT AND CONTRCTING					
Contract Package (Items & Quantity	Contract package: ACE/CEFOR/PROC/GDS/2024/0042 - Purchase and installation of ICT equipment. Quantities: 1. IPAD pro M2 12.9inch Wi-Fi + cellular 256GB – 1nr. 2. Mikrotik router 4011 wireless – 2nr. 3. Ubiquiti access point – 4nr 4. 24 core fibre optics cable – 2000meters 5. Trenching cable – 2000meters 6. Fibre duct cable – 2000meters 7. Ubiquiti rocket radio 5ac with 30dbi antenna – 2nr 8. Cat6e outdoor cable – 2nr. 9. 12 port fibre patch panel – 1nr.			t. ur 256GB – 1 nr. eters	
Contract Type {Goods, Works (S&L) Services}	Goods				
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ				
Prequalification (Yes/No)	No				
Single Stage/Two Stage	Single stage				
Domestic Preference (Yes/No)	No				
Bank Review (PRIOR, POST, SOL)	Post				
COSTS					



USD Equivalent	USD 7,181.27					
-		March OF	20241			
Exchange Rate/Date Price of Lowest Evaluated Bidder	N1,356.61 (as at	March 25,	2024)			
(N)	9,742,187.50					
Contract Value at Award (N)	9,742,187.50					
Contingencies in PAD	None					
Final Contract Price (N)	9,742,187.50					
TIME (DATE)						
General Procurement Notice (GPN)	Not Applicable					
Request for Proposal (RFP)	Not Applicable					
Invitation for Prequalification	Not Applicable					
Invitation for Bids/Quotation	March 8, 2024					
Submission of Bids/Quotation	March 22, 2024					
Contract Award Signature	March 25, 2024					
Start Date of Contract Performance	March 25, 2024					
Completion Period Offered by the Contractor	Not Sighted					
Date of Contract Completion	March 27, 2024					
CONTRACT ADMINISTRATION:						
Changes to Contract	Description		Date		Price Impact	
	None			None	None	
Final Payment	Description		Date	of Invoice	Date of Payment	•
	Purchase and in of ICT equipmer		Mar	ch 27, 2024	April 5, 2024	
Total Payment (N)	8,518,750.00 (ne	+)				
DISBURSEMENT						
Disbursement Method (Direct, SOE, Special Account)	Direct					
Percentage of Bank Financing (%)	0.12%					
Disbursements: Amount & Date	N8,518,750.00 – being net payment for the purchase and installation of ICT equipment, through voucher number; PV/2024/UNIPT-2/000000254 on April 5, 2024.					
DELIVERABLES:						
Contract Package	Reference/ Description	Quantity/9 Complete		Date Delivered/ Completed	Remarks (Note any Discrepancies from Contrac	S
ACE/CEFOR/PROC/GDS/2024/004	Purchase and installation of ICT equipment	100%		March 27, 2024	None	



AFRICA CENTER OF EXCELLENCE, CENTER FOR OILFIELD CHEMICALS RESEARCH (CEFOR)

PROCUREMENT DURATION FORM GOODS

Contract No: ACE/CEFOR/PROC/GDS/2024/0042

Contract Name: Purchase and installation of ICT equipment. **Date General Procurement Notice (GPN):** Not Applicable.

Bid Validity Period: Not sighted.

		DURATION (DAYS)				
S/No.	STEPS	Actual Date	Between Events	Overall (No of Days)		
1	Prequalification documents received by Bank	Not Applicable	0	0		
2	Bank's No Objection	Not Applicable	0	0		
3	Invitation for Prequalification issued	Not Applicable	0	0		
4	Submission of Prequalification applications	Not Applicable	0	0		
5	PQ Evaluation Report received by Bank	Not Applicable	0	0		
6	Bank's No Objection	Not Applicable	0	0		
7	Bid documents received by Bank	Not Applicable	0	0		
8	Bank's No Objection/BPP No Objection	None	0	0		
9	Invitation for Bids issued	March 8, 2024	0	0		
10	Submission of bids	March 22, 2024	14	14		
11	Bid Evaluation Report preparation (financial)	March 25, 2024	3	3		
12	Request for Clarification	Not Applicable	0	0		
13	Bank's No Objection	Not Applicable	0	0		
14	Contract Award Notice	March 25, 2024	0	0		
15	Contract Signed	March 25, 2024	0	0		
	TOTAL DAYS		DAYS	17 DAYS		



AFRICA CENTER OF EXCELLENCE, CENTER FOR OILFIELD CHEMICALS RESEARCH (CEFOR)

UNIVERSITY OF PORT-HARCOURT GOODS **CHECK LIST**

6. PURCHASE OF LITHUM BATTERIES, SOLAR PANELS AND ACCESSORIES FOR ACE-CEFOR LABORATORY.

LOAN/CREDIT NO.6510-NG	REVIEW DATE: J	anuary 27, 2	2025		
CONTRACT DATA					
Contract Name: Purchase of lithium batteries, solar	Type of 0	Contract: Lu	mp Sum	Contract Amount:	
panels and accessories for ACE-CEFOR laboratory. Contract Number: ACE/CEFOR/PROC/GDS/2024/006 4	Goods (X)	Work ()	Services ()	12,738,212.50	
Contractor's Name: Messrs. Rufed Exclusive Resources	Notification of	Award & Da	le	November 4, 2024	
Limited. Contractor's Address: No.1 Close 3, Mgbesilaru New Layout, Gods Own Estate, Port Harcourt.	Acceptance Letter & Date			November 4, 2024	
No. Of Bids Received: Three (3)	Start Date of Co	ontract Perfo	ormance:	November 4, 2024	
No. Of bids Received. Hillee (3)	Date of Contract Agreement:			November 4, 2024	
Location of Goods, Works or Service:	ACE-CEFOR, Ur	niversity of P	ort Harcourt.		
TOPIC	COMMENTS & F	INDINGS:			
PRFOCUREMENT AND CONTRCTING					
Contract Package (Items & Quantity	Contract package: ACE/CEFOR/PROC/GDS/2024/0064 - Purchase of lithium batteries, solar panels and accessories for ACE-CEFOR laboratory. Quantities: 1. 400W panel – 24nr 2. Roll of 10mm DC cable – 3nr 3. Solar profile – 10nr 4. 25mm DC breaker – 2nr 5. DC surge protector – 2nr 6. 250amps DC battery breaker – 2nr 7. Felicity 15kw lithium battery – 1nr 8. Trunking 50*50 – 10nr 9. 50mm DC cable – 10meters 10. 120amps charge controller – 2nr 11. Nails and pegs – 1nr				
Contract Type {Goods, Works (S&L) Services}	Goods				
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ				
Prequalification (Yes/No)	No				



-					
Contract Value at Award (N) Contingencies in PAD	12,738,212.50 None				
Final Contract Price (N)	12,738,212.50				
TIME (DATE)					
General Procurement Notice (GPN)	Not Applicable				
Request for Proposal (RFP)	Not Applicable				
Invitation for Prequalification	Not Applicable				
Invitation for Bids/Quotation	October 14, 202	4			
Submission of Bids/Quotation	October 25, 202	4			
Contract Award Signature	November 4, 202	24			
Start Date of Contract Performance	November 4, 202	24			
Completion Period Offered by the Contractor	Not Sighted				
Date of Contract Completion	November 6, 202	24			
CONTRACT ADMINISTRATION:					
Changes to Contract	Description		Date	Price Impact	
Final Day was a st	None		None	None	
Final Payment	Purchase of lithium batteries, solar panels and accessories for ACE-CEFOR laboratory. Date of Invoice November 6, 2024 Not Sighted				
Total Payment (N) DISBURSEMENT	Final payment is	expected	to be N12,738,212	2.50.	
Disbursement Method (Direct, SOE, Special Account)	Direct				
Percentage of Bank Financing (%)	0.13%				
Disbursements: Amount & Date	Payment voucher not sighted.				
DELIVERABLES:					
Contract Package	Reference/	Quantity/9	% Date	Remarks	







			Completed	Discrepancies from Contract)
ACE/CEFOR/PROC/GDS/2024/006 4	Purchase of lithium batteries, solar panels and accessories for ACE- CEFOR laboratory	100%	November 6, 2024	None



AFRICA CENTER OF EXCELLENCE, CENTER FOR OILFIELD CHEMICALS RESEARCH (CEFOR)

PROCUREMENT DURATION FORM GOODS

Contract No: ACE/CEFOR/PROC/GDS/2024/0064

Contract Name: Purchase of lithium batteries, solar panels, and accessories for ACE-CEFOR

laboratory.

Date General Procurement Notice (GPN): Not Applicable.

Bid Validity Period: Not sighted.

		DURATION (DAYS)				
S/No.	STEPS	Actual Date	Between Events	Overall (No of Days)		
1	Prequalification documents received by Bank	Not Applicable	0	0		
2	Bank's No Objection	Not Applicable	0	0		
3	Invitation for Prequalification issued	Not Applicable	0	0		
4	Submission of Prequalification applications	Not Applicable	0	0		
5	PQ Evaluation Report received by Bank	Not Applicable	0	0		
6	Bank's No Objection	Not Applicable	0	0		
7	Bid documents received by Bank	Not Applicable	0	0		
8	Bank's No Objection/BPP No Objection	None	0	0		
9	Invitation for Bids issued	October 10, 2024	0	0		
10	Submission of bids	October 25, 2024	15	15		
11	Bid Evaluation Report preparation (financial)	October 30, 2024	5	5		
12	Request for Clarification	Not Applicable	0	0		
13	Bank's No Objection	Not Applicable	0	0		
14	Contract Award Notice	November 4, 2024	4	4		
15	Contract Signed	November 4, 2024	0	0		
	TOTAL DAYS		DAYS	24 DAYS		







APPENDIX III EXIT MEETING SHEET







CEFOR-UNIVERSITY OF PORTHARCOURT

ISSUES AND EXIT CONFERENCE - WITH CENTRE RESPONSES

S/NO	ISSUES	CLAUSE	NATURE OF INFRACTION	CENTRE RESPONSE	REMARK
	RECORDED/CLAUSES	10/			58.5(a & b); 58.6 (a&b); 58.7
I	Not in the Procurement Plan	18(a-g)			
2	Debriefing	19(e)	The unsuccessful bidders were not debriefed.	Noted and would be issued in subsequent procurement.	The Centre was made to understand that this improves the procurement environment as it enables unsuccessful bidders to
					understand why they were not successful and then take corrections.
3	Invitation to Bid	25.2(ii)	Selected vendors bidded as were invited.	The Centre used the vendors that are known to the University	The system is not the best for where competition, openness and fairness are paramount. The Centre was advised to desist from such practice.
4	Mandatory Compliances	16(6)b			
5	Bids after deadline	27.5			
6	Bid opening register	30(d)			
7	Collusive Practice	58.4(a)			
8	Coercion and undue influence (Directly, indirectly or attempting to influence in any manner the procurement process)	58.4(b & c)			
9	Contract Splitting	58.4(d)			
10	Bid Rigging	58.4(e); 58.10(a & b)			
11	Competition,	24			







	1				
	transparency				
12	Observers	19(b)			
13	Refusal to provide Requested Document(s)	54.4(h)			
14	Non-remittance of Taxes	40* (FIRS establishment) Act 2007			
15	Direct Procurement	42			
16	Expression of Interest	44			
17	Request for Quotation	41			
18	Request for Proposal	45			
19	Bid Validity Period	29	Bids validity periods were not sighted.	An oversight that will not be allowed to occur again	
20	Procurement Planning Committee	21			
21	Tenders Board	22			







APPENDIX IV PROCUREMENT PLAN







Procurement Plan - Goods

Country: NIGERIA Loan No: Grant ID#: 60029544

Name of Institution: UNIVERSITY OF PORT HARCOURT

Organisation: WORLD BANK AFRICA CENTRE OF EXCELLENCE IN OILFIELD CHEMICALS RESEARCH (ACE-CEFOR)

Project/Programme: PROCUREMENT PLAN (GOODS) FOR JANUARY - DECEMBER 2024 (12 MONTHS)

GOODS				BASIC DATA						Spec Proc Notice	Bidding Period		Bid E	valuation			Contract Fir	nalization			Link			
Description	Package Number	Lot Number	Estimated Amount in US \$	Procurement Method	Pre-or Post Qualification	Prior or Post Review	Plan vs. Actual	Prep & Submission by Ex Agency	No-objection Date	On-line UNDB Gateway Nat Press	Bid Invitation Date	Bid Closing- Opening	Submission Bid Eval Rpt	No-objection Date	Plan vs. Actual	Contract Amount in US\$'000	Date Contract Award	Date Contract Advert	Date Contract Signature	Opening of Let of Credit	Arrival of Goods	Inspection Final Acceptance	Final Cost (US \$)	to Results
					If Prequalification		Plan	4 - 7 wks	1 - 1.5 wks	1.5 - 2 wks	6 to	12 wks	1.5 - 3 wks	1 - 1.5 wks	Plan		1 wk		1.5-3 wks					
Norm Duration of Proc Steps					add 7-13 wks		Actual								Actual									
List of Contracts																								
Communication and marketing. Procure and print newsletters, CEFOR annual report, postgraduate handbook, flyers, notice board, bill board, door/office tag, and self assessment of impact_as applicable.	NG/CEFOR/GD S/NS/2024/01	ı	\$35,000.00	National Shopping*	Post	Post	Plan	NA	NA	NA	1/20/2024	2/3/2024	NA	NA	Plan	\$35,000.00	2/10/2024	NA .	2/17/2024	NA	Mar; Jun; Sept; Dec 2024	Apr; Jul; Oct; Dec 2024	\$35,000.00	DLI#s 2; 3; 4
Teaching aids (MIS/LMS equipment like, projectors, data services, internet connectivity) maintenance	NG/CEFOR/GD S/NCB/2024/02	2	\$45,000.00	National Shopping	Post	Post	Plan	NA	NA	07/02/2024	2/21/2024	04/04/2024	NA	NA	Plan	\$45,000.00	11/04/2024	11/04/2024	4/18/2024	4/25/202	4 5/24/2024	06/06/2024	\$45,000.00	DLI#s 3; 4; 7
Books & journals. Procure books and journals with subscriptions relevant for graduate studies at ACE-CEFOR/partner units, library catalogue software/renewals	NG/CEFOR/GD S/NCB/2024/03	3	\$10,000.00	National Shopping	Post	Post	Plan	NA	NA	07/02/2024	2/21/2024	04/04/2024	NA	NA	Plan	\$10,000.00	04/11/2024	04/11/2024	4/18/2024	4/25/202	4 5/24/2024	06/06/2024	\$10,000.00	DLI#s 3; 4; 7
IUU KVA Diesei Generator with transformer and accessories/backup power supply/Inverter batteries/electricity	NG/CEFOR/GD S/NS/2024/04	4	\$50,000.00	National Shopping	Post	Post	Plan	NA	NA	NA	1/20/2024	2/3/2024	NA	NA	Plan	\$50,000.00	2/10/2024	NA	2/17/2024	NA	Mar; Jun; Sept; Dec 2024	Apr; Jul; Oct; Dec 2024	\$50,000.00	DLI#s 1; 2; 3 5; 6; 7
Project vehicles (fuelling (petrol), servicing, repairs, maintenance, etc)	NG/CEFOR/GD S/NS/2024/05	5	\$20,000.00	National Shopping	Post	Post	Plan	NA	NA	NA	1/20/2024	2/3/2024	NA	NA	Plan	\$20,000.00	2/10/2024	NA	2/17/2024	NA		Apr; Jul; Oct; Dec 2024	\$20,000.00	DLI#s 1; 2; 3; 5; 6; 7
Laboratory equipment and associated furniture, reagents, maintenance/lab staff training	NG/CEFOR/GD S/NCB/2024/06	6	\$230,000.00	National Shopping	Post	Post	Plan	NA	NA	07/02/2024	2/21/2024	04/04/2024	NA	NA	Plan	\$230,000.00	04/11/2024	04/11/2024	4/18/2024	4/25/202	1 5/24/2021	06/06/2024	\$230,000.00	DLI#s 1; 2; 3 5; 7
Office, e-library and NgREN internet hardware support for CEFOR/partner centres/departments/units in UniPort	NG/CEFOR/GD S/NCB/2024/07	7	\$75,000.00	National Shopping	Post	Post	Plan	NA	NA	02/07/2024	2/21/2024	04/04/2024	NA	NA	Plan	\$75,000.00	04/11/2024	04/11/2024	4/18/2024	4/25/202	4 5/24/2024	06/06/2024	\$75,000.00	DLI#s 3; 4; 7
e-Procurement software. Procure and install facilities/furniture, e-procurement/e- accounting/e-auditting software for ACE- CEFOR Procurement/Accounting/Audit Units	NG/CEFOR/GD S/DC/2024/08	8	\$50,000.00	National Shopping	Post	Post	Plan	NA	NA	03/05/2024	3/19/2024	4/2/2024	NA	NA	Plan	\$50,000.00	04/09/2024	4/16/2024	4/19/2024	4/23/202	4 4/30/2024	5/7/2024	\$50,000.00	DLI#s 4; 6; 7
Development of an online Grievance Redress Portal/Platform/ Trainings/sensitization/workshops on GBV/Sexual harrassment/HSE	NG/CEFOR/GD S/NS/2024/09	9	\$35,000.00	National Shopping	Post	Post	Plan	NA	NA	NA	1/20/2024	2/3/2024	NA	NA	Plan	\$35,000.00	2/10/2024	NA	2/17/2024	NA	Mar; Jun; Sept; Dec 2024	Apr; Jul; Oct; Dec 2024	\$35,000.00	DLI#s 4; 7
Administrative charges (bills, stationery, realms of paper, toners for printers, anintenance of internet facility and other office equipment, as well as quality fiduciary	NG/CEFOR/GD S/NS/2024/010	10	\$80,000.00	National Shopping	Post	Post	Plan	NA	NA	NA	1/20/2024	2/3/2024	NA	NA	Plan	\$80,000.00	2/10/2024	NA	2/17/2024	NA	Mar; Jun; Sept; Dec 2024	Apr; Jul; Oct; Dec 2024	\$80,000.00	DLI#s 1; 2; 3 5; 6; 7
Project management (5% of project cost)			\$31,500.00													\$27,500.00							\$27,500.00	
							Plan								Plan									
Total Cost			\$661,500.00				Plan Actual								Plan Actual	\$577,500.00							\$577,500.00	
Fill gray cells only!	EXCHANGE RA	TE: Nenn -	II S \$1				Mutual								Actual									
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	, AL.	1	National Shopping sl		٠			·	·	1		٠		1	!	·		·			!			







Procurement Plan - Works

Country: NIGERIA

Loan No: Grant ID#: 60029544

Name of Institution: UNIVERSITY OF PORT HARCOURT

Organisation: WORLD BANK AFRICA CENTRE OF EXCELLENCE IN OILFIELD CHEMICALS RESEARCH (ACE-CEFOR)

Project/Programme: PROCUREMENT PLAN (WORKS) FOR JANUARY - DECEMBER 2024 (12 MONTHS)

											If Post-Review, N	o-objection Date	s are not needed											
NORKS			Basic Data						ents, including specs and quar		Spec Proc Notice	Bidding Period		Bid Evaluation				Contract Finalization				Contract Im	plementation	1
Description	Package Number	Lot Numbe	Lumpsum or Bill of Quantities	Procurement Method	Estimated Amount in US \$	Pre-or Post Qualification	Prior or Post Review	Plan vs. Actual	Prep & Submission by Ex Agency	Date	On-line UNDB Gateway Nat Press	Bid Invitation Date	Bid Closing- Opening	Submission Bid Eval Rpt	No-objection Date	Plan vs. Actual	Contract Amount in US \$	Date Contract Award	Date Contract Advert	Date Contract Signature	Mobilization Advance Payment	Substantial Completion	Final Acceptance	Final Cost in US
						If Prequalification	n	Plan	4 - 7 wks	1 - 1.5 wks	1.5 - 2 wks	1.5 - 2 wks	6 to	12 wks	1.5 - 3 wks	Plan		1 wk		1.5-3 wks				
Norm Duration of Proc Steps						add 7-13 wks		Actual								Actual								
List of Contracts																								
	NG/CEFOR/WK S/ST/2024/10	10	Bill of Quantities	Selective Tendering¶	50,000.00	Post	Post	Plan	NA	NA	NA	3/18/2024	01/04/2024	NA	NA	Plan	50,000.00	08/04/2024	NA	4/16/2024	4/23/2024	5/27/2024	06/06/2024	50,000.00
Project management (5% of project cost)					2,500.00												2,500.00							2,500.0
Total Cost					52,500.00			Plan								Plan	52,500.00							52,500.0
								Actual								Actual								
		EXCHA	NGE RATE: #6	00 = U.S. \$1				l										1		1		l		

- 1 To, as much as is possible, ensure work continuation coupled with difficulty in reproducing by another vendor, and since the existing contractor did not default in the first instance but, hindered by project fund source.
- 2 Defining the exact needs of the requirements for completing the project is also very complicated, which may pose a great challenge for open tendering.
- 3 Generally, the proposed procurement method shall help save time and money for ACE-CEFOR







Procurement Plan - Services

Country: NIGERIA																															
Loan No: Grant ID#: 60029544																															
Name of Institution: UNIVERSITY OF PORT HA	ARCOURT																														
Organisation: WORLD BANK AFRICA CENTR	RE OF EXCEL	LENCE IN OIL	FIELD CHEN	IICALS RE	SEARCH (A	ACE-CEFOR)																									
Project/Programme: PROCUREMENT PLAN (C	CONSULTANO	CY) FOR JANU	ARY - DECE!	MBER 2024	(12 MONT)	HS)																									
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		For Contracts	under projects	s approved b	efore the M	Iav 2002 Guid	elines																								
			. No-objection						1																						
CONCERTATION		Contract	,			Prep	aration	Request	for EOI	S	hort		Co	nsultant	Proposal 1	Evaluation and	Negotiation 1	for Projects af	ter May 2002												
CONSULTANCY		Type				Request for Proposal		(where re	equired)		List		Pr	Proposals		echnical (T) &	Financial (F)	and Negotion	s (N)		Draft (Contract		Contract Finalization					Contract I	mplementation	n
	Selection	Lumpsum	Estimated	Prior/Post	Plan vs.	Prep &	No-	On-line UNDB	Lead-time	Submission	No-	Plan vs.	Invitation	Submission	Submission	No-objection	Opening	Preparation	n Negotiations	Plan vs.	Submission	No-objection	Contract	Contract	Date	Contract	Plan ve	Mobilization	Draft	Final	Final
Description	Method	or	Amount	Review	Actual	Submission	objection	Gateway	before	Date	objection	Actual	Date	Opening	Evaluation	Evaluation	Financial	Eval Repor	t (N)	Actual	Date	Date	Amount in	Award	Contract	Signature	Actual	Advance	Report	Report	Cost in US S
	Method	Time-Based	in US S	TAC TAC III		by Ex Ag	Date	Nat Press	shortlist	Dute	Date		Dute	Date	Report (T)	Report (T)		(T)(F)					US\$ '000		Advert			Pavment	пероп	перы	Cost in Cos
Norm Duration of Proc Steps					Plan	3 - 6 wks	1 - 2 wks	1 - 1.5 wks	2 wks		1 - 2 wks	Plan	4 to	12 wks	2 - 3 wks	0.5 - 2 wks	2 wks	1 - 2 wks	2 wks	Plan	1 - 2 wks	1 - 2 wks		1 wk		1 - 3 wks	Plan				
					Actual							Actual								Actual							Actual				
List of Contracts																															
Strategic Marketing. Vigorious online marketing and campaigns within and outside region, Develop research/patents/grants portal	Single Source Selection†	Lump sum	\$50,000.00) Post	Plan	1/18/2024	4 02/08/2024	4 NA	NA	NA	NA	Plan	02/10/202	4 NA	NA	NA	NA	NA	NA	Plan	2/15/2024	2/22/2024	\$50,000.00	0 03/01/202	4 03/02/202	4 03/10/2024	Plan	3/17/2024	9/13/2024	10/11/2024	\$50,000.00
Institutional Impact: NgReN Subscriptions for Internet service/ journals, distribution to centres/departments/units in UniPort	Single Source Selection	Lump sum	\$100,000.00) Post	Plan	1/18/2024	4 02/08/2024	4 NA	NA	NA	NA	Plan	02/10/202	4 NA	NA	NA	NA	NA	NA	Plan	2/15/2024	2/22/2024	\$100,000.00	0 03/01/202	4 03/02/202	4 03/10/2024	Plan	3/17/2024	9/13/2024	10/11/2024	\$100,000.00
Partnerships and Annual Subscriptions to institutional associations and networks. Negotiate/sign memoranda, and commitment to partners, renewal of AAU, ACU, RUFORUM, WACCENET etc and Uniport health portal	Single Source Selection	Lump sum	\$20,000.00	Post	Plan	2/7/2024	4 3/28/2024	4 NA	NA	NA	NA	Plan	3/30/202	4 NA	NA	NA	NA	NA	NA	Plan	4/6/2024	4/13/2024	\$20,000.00	0 4/20/202	4 4/21/202	4 4/28/2024	Plan	7/5/2024	4 8/4/2024	9/6/2024	\$20,000.00
Accreditation/Gap analysis for international accreditation gap analysis, self evaluation/close- ups for Centre programmes	Single Source Selection	Lump sum	\$20,000.00) Post	Plan	2/7/2024	4 3/28/2024	4 NA	NA	NA	NA	Plan	3/30/202	4 NA	NA	NA	NA	NA	NA	Plan	4/6/2024	4/13/2024	\$20,000.00	0 4/20/202	4 4/21/202	4 4/28/2024	Plan	7/5/2024	8/4/2024	9/6/2024	\$20,000.00
Project management (5% of project cost)			\$9,500.00)																			\$9,500.00	0							\$9,500.0
Total Cost			\$199,500.00)	Plan							Plan								Plan			\$199,500.00	0			Plan				\$199,500.00
					Actual							Actual								Actual							Actual				
Fill gray cells only!	EXCHANGE	RATE: #600	= U.S. \$1																												
	KEY:				•				•	•	•								-										•		
		†	Extend working	g with existin	ng vendors th	nat set up the pla	atforms and to	enhance ease of up	ograding and r	naintennace for	final inegratio	n into UniPo	ort institution	al platforms														_			







APPENDIX V **PICTURES**









































APPENDIX VIII TERMS OF REFERENCE





3.1 TERMS OF REFERENCE

The Terms of Reference (TOR), the WB Procurement Guideline, the Public Procurement Act 2007 and the Public Service circular relating to the Procurement practice within the University is the guiding framework for the post procurement review. Key procurement processes were considered including:

- Client's Capacity, Adequacy of Staff; Role of Procurement Agents/Consultants; Implementation Arrangements;
- Procurement Plans and Monitoring;
- Advertising;
- Pre/Post-Qualification;
- Bid Opening;
- Bidding Documents;
- Evaluation and Awards;
- Bid Validity Extensions;
- Signed Contracts;
- Contract Amendments and Change/Variation Orders;
- Actual Contract Payments vs. Contract Award Amount
- Securities (for Bid, Performance, Advances, Insurance, Liability, etc.);
- Contractors' Claims;
- Damages and Penalties for Delays, non-compliance with Functional Guarantees, etc.;
- Payment certificates, payments made (date and value), final price;
- Withdrawals from the Loan/Credit Agreement (date and value);
- Protests from Bidders/Contractors;
- Reasons for Slow Progress of Completion;
- Delays in Payments, Imports, Customs, etc. if any;
- Shipping documents
- Test certificates, quality certificates etc.
- List of deliverables and completion (date, description, quantity, location of goods or works);
- Contractual Disputes and their Resolution;
- Bank Comments/Reviews/Interventions at each stage; Turnaround time and Efficiency;